



MEETING OF: June 14, 2016

TITLE: Award of Request for Proposal (RFP) 17-16-21 - District Web Solution

ITEM #: 38

Information:

Study:

Action: X

PURPOSE:

Approval to award RFP No. 17-16-21 District Web Solution. All information contained in the proposal file must remain CONFIDENTIAL until Governing Board award.

DESCRIPTION AND JUSTIFICATION:

RFP No. 17-16-21 was issued to procure a District Web Solution. The District will enter into a contract for these services beginning July 1, 2016 through June 30, 2017, with a possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2021. The recommended offeror was determined to have submitted a proposal most advantageous to the District and pricing offered was deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award.

The Notice of Request for Proposal was sent to 232 vendors through AZPurchasing. Nine (9) vendors responded with an offer and forty-two (42) no bids were received through AZPurchasing.

Award is being recommended to Bluetorch Network Solutions (aka School Desk).

Cathy Thwing, District Website Editor and Stefanie Boe, Director of Communication and Media Outreach will be present at the Board Meeting to answer questions regarding District Web Solution.

Scott Morrison, Chief Technology Officer, will be present at the Board Meeting to answer technical questions.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:


Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:		Budget Certification (for use by Office of Financial Services only):
X _____	District Budget	Date _____
_____	State/Federal Funds	I certify that funds for this expenditure in the amount of \$ are available and may be:
_____	Other _____	Authorized from current year budget
<u>Budget Cost</u>	<u>Budget Code</u>	Authorized with School Board approval
\$70,000 per	374.100.2560.6540.5004.00000.5004	Code: Fund:
year/\$350,000 for 5		
years		

INITIATOR(S):

Jacqueline Posey, Procurement Agent	5/31/2016
_____ Name	_____ Date
_____ Title	

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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