



MEETING OF: June 14, 2016

TITLE: Award of Request for Proposals (RFP) 17-13-21 - Consultant Services for Systemic Approach to Building Instructional Expertise and Instructional Leadership

ITEM #: 37

Information:

Study:

Action: X

PURPOSE:

Approval to award RFP No. 17-13-21 Consultant Services for Systemic Approach to Building Instructional Expertise and Instructional Leadership. All information contained in the proposal file must remain CONFIDENTIAL until Governing Board award.

DESCRIPTION AND JUSTIFICATION:

RFP No. 17-13-21 was issued to procure consultant and professional development services to assist the District with the implementation of District-Wide systemic plan to develop the leadership capacity of school principals and the instructional expertise of teachers. The District will enter into a contract with multiple vendors for these services beginning July 1, 2016 through June 30, 2017, with a possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2021. The recommended offerors were determined to have submitted proposals most advantageous to the District and pricing offered was deemed fair and reasonable.

This is an as needed contract for District wide use. Specific budget information will come from each individual site/department seeking services under this contract on an as needed basis. Estimated District wide spend under this contract is estimated at \$480,000 per year - \$2.4 million estimated over the five (5) year contract.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award.

The Notice of Request for Proposal was sent to 671 vendors through AZPurchasing. Eighteen (18) vendors responded with an offer and two hundred sixteen (216) no bids were received through AZPurchasing.

The following vendors have been recommended for award:

Associates for Education
 AVID Center
 Houghton Mifflin
 Kaplan
 Marzano Research
 New Teacher Center
 Pearson
 Scholastics
 Solution Tree
 Systems Thinking Group
 West Ed

Patricia Hurley, Professional Development Academic Trainer, will be present at the Board Meeting to answer questions regarding Consulting Services.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:
Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:		Budget Certification (for use by Office of Financial Services only):
X	District Budget	Date
X	State/Federal Funds	I certify that funds for this expenditure in the amount of \$ are available and may be:
X	Other Various Site/Dept, Budgets	Authorized from current year budget
Budget Cost	Budget Code	Authorized with School Board approval
Est \$480K/yr - \$2.4 million over 5 years	001.511.2210.6321.5042.80601.5042	Code: Fund: 143.100.2213.6321.5042.20000.5042 Various Site/Dept, Budgets


INITIATOR(S):

Kevin Startt, Director of Purchasing	6/3/2016	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

 [Confidentiality Statement](#)