



MEETING OF: June 13, 2017

TITLE: Approval of Request for Proposals (RFP) 18-16-22 Chiller Preventive Maintenance and Water Treatment Services

ITEM #: 22

Information:

Study:

Action: X

PURPOSE:

To solicit and award a contract for a vendor(s) to provide a multi-term chiller preventive maintenance and water treatment service program, as needed District wide.

DESCRIPTION AND JUSTIFICATION:

RFP 18-16-22 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to one-hundred seventy-seven (177) vendors, TUSD received nine (9) offers and thirty-seven (37) "NO BIDS". The evaluation team stated they were moving only two (2) of the nine (9) vendors to Phase II, Best and Final Offers (BAFO).

The submitted offers were distributed to the evaluation committee on May 2, 2017. The five (5) committee members were briefed on Conflict of Interest and Confidentiality of the proposals. Each member signed provided documents on the briefing. The evaluation team stated they were moving only two (2) of the nine (9) vendors to Phase II, Best and Final Offers (BAFO).

After Best and Final Offers, it was the consensus of the evaluation team to recommend award to Sun Mechanical.

An Executive Summary and the department's award recommendations are sent to the Governing Board under separate cover for review, as the contents of the proposals are confidential in accordance with A.A.C. R7-2-1045B.

Stuart Duncan, Chief Operations Officer will be present to answer questions regarding the need for this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$800K/yr, \$4 million over five years	001.100.2620.6430.5013.00000.5013

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget


Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	5/23/2017	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement