

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

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MEMORANDUM

DATE: 5/23/2017

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Invitation For Bid No. 18-11-22
Sprinkler & Irrigation Parts, Equipment, Supplies and Service as Needed

Dept: Operations
Pre-Proposal Date: N/A
Proposal Due Date: April 26, 2017

Date Issued: April 7, 2017
No. of Individuals Attending: N/A
No. of Proposals Received: 4

BACKGROUND

It is the intention of the Tucson Unified School District to purchase on an “as needed” basis, sprinkler and irrigation parts, supplies, and equipment. Purchases made under this contract may be made by TUSD staff at vendor’s local retail/stocking location(s) utilizing blanket purchase orders or by line item purchase orders for delivery to various district sites or to the Facilities Maintenance Warehouse. The majority of the deliveries will be to the Facilities Maintenance Warehouse.

EVALUATION

IFB 18-11-22 was posted to www.azpurchasing.org TUSD’s official bid board. Notice was sent to two-hundred twenty-four (222) vendors, TUSD received four (4) bids and fifty-eight (58) “NO BIDS”.

R7-2-1031 – Bid evaluation and award. The contract or contracts shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

An abstract was created based on all bids that were submitted. It has been determined that multiple awards will be needed, awarded by Group Categories. Due to the geographical size of the district along with the need to maintain all district facilities in a serviceable condition, it has been determine in accordance with R7-2-1031; Bid evaluation and award, section D. the award has been limited to the least number of suppliers to meet the school district’s requirements. Based on the abstract it has been determined that the following vendor’s bid pricing were lowest and will be awarded based on Groups.

Vendors will be awarded based on Groups as follows to meet the district's sprinkler & irrigation needs: Ewing Irrigation: Groups C, D, and E, Horizon Distributors, Inc.: Groups A, B, C, and E, SiteOne Landscape Supply: Group A, and F, and Sprinkler World of Arizona: Groups B, and C. Group G for Installation and Repairs is not being awarded.

Expenditure is estimated at \$65,000 annually for a five (5) year contract expenditure of \$325,000.

AWARD RECOMMENDATION:

Contract award is recommended to the following firms in the Group Category listed for the indicated service:

Ewing Irrigation: Groups C, D, and E
Horizon Distributors, Inc.: Groups A, B, C, & E
SiteOne Landscape Supply: Groups A, & F
Sprinkler World of Arizona: Groups B, & C

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1031 (Bid evaluation and award) and all applicable Tucson Unified School District rules and regulations.

Concurrence:

Kevin Startt

5-23-2017

Kevin Startt, Purchasing Director

Date