

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

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MEMORANDUM

DATE: 5/23/2017

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Invitation For Bid No. 18-17-22
Solid Waste Collection, Recycling Services, Composting Services, Non-Hazardous Disposal Services
District Wide as Needed

Dept: Operations
Pre-Proposal Date: N/A
Proposal Due Date: May 18, 2017

Date Issued: April 28, 2017
No. of Individuals Attending: N/A
No. of Proposals Received:

BACKGROUND

It is the intention of the Tucson Unified School District to contract with a responsible vendor(s) for regularly scheduled collection of solid waste, recyclables, composting and non-hazardous waste disposal for approximately one hundred (100) District school and support sites. The specified services shall include regularly scheduled collections of refuse, recyclables, and special collections or services as requested.

EVALUATION

IFB 18-17-22 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to ninety-eight (98) vendors, TUSD received five (5) bids and seventeen (17) "NO BIDS".

R7-2-1031 – Bid evaluation and award. The contract or contracts shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

An abstract was created based on all bids that were submitted. It has been determined that multiple awards will be needed for this contract. Based on the geographical size of the district and the need to provide all district facilities solid waste, recycling, composting and non-hazardous disposal services, to ensure the health needs of the students and faculty, it has been determine in accordance with R7-2-1031- Bid evaluation and award, section D. The award has been limited to the least number of suppliers the

school district has determined to meet the school district's requirements.

Based on the abstract it has been determined that the following vendor's bid pricing were lowest for this IFB in ordinal ranking. Vendors will be utilized in the following order to assure best value while allowing the needs of the District to be met.

Diggins & Sons – Solid Waste Pick-up and Recycling Inside City Limits
Republic Services – Solid Waste Pickup, Recycling Outside City Limits and Composting services
Southwest Hazard Control – Non-Hazardous Waste Disposal

Award recommendation letter from Tina Cook, Energy Projects for Operations for vendors as listed above is available.

AWARD RECOMMENDATION:

Contract award is recommended to the following firm for the indicated service:

Diggins & Sons – Solid Waste Pick-up and Recycling Inside City Limits
Republic Services – Solid Waste Pickup, Recycling Outside City Limits and Composting services
Southwest Hazard Control – Non-Hazardous Waste Disposal

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1031 (Bid evaluation and award) and all applicable Tucson Unified School District rules and regulations.

Concurrence:

Kevin Startt

5-23-2017

Kevin Startt, Purchasing Director

Date