



MEETING OF: June 11, 2013

TITLE: Award of RFP 14-18-18 Temporary Staffing Services

ITEM #: 26

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure Temporary Staffing Services.

DESCRIPTION AND JUSTIFICATION:

RFP No. 14-18-18 was issued to contract with responsible vendors to purchase Temporary Staffing Services.

Award recommendation was made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term award to multiple vendors beginning July 1, 2013 with annual renewal options through June 30, 2018. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposal was sent to forty (40) vendors as well as being advertised on the District's web site during the solicitation period. Ten (10) vendors responded with offers and four (4) No-Bids were received.

Superintendent Goal Customer Service is supported by these services.

Kevin Startt, Acting Director of Purchasing will be present at the Board Meeting to answer questions regarding the procurement process.

Tracey McGhee, Senior Human Resources Coordinator will be present at the Board Meeting to answer questions regarding the award.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$550,000/year	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____

Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Jacqueline Posey, Procurement Specialist	5/30/13
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET