

**Tucson Unified School District No. 1
Governing Board Special Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona**

**April 2, 2013
4:00 p.m.**

MINUTES

Present:

Adelita S. Grijalva, President
Kristel Ann Foster, Clerk
Michael Hicks, Member
Cam Juárez, Member
Mark Stegeman, Member

Also Present:

John Pedicone, Ph.D., Superintendent
Martha Durkin, Legal Counsel
Yousef Awwad, Chief Financial Officer
Candy Egbert, Chief Operations Officer, Engineering, Facilities and Planning
Pamela Palmo, Interim Executive Director, Human Resources
Lorraine McPherson, Interim Executive Director, Exceptional Education
Abel Morado, Ed.D., Assistant Superintendent, Secondary Leadership
Cara Rene, Director, Communications and Media Relations
Jeff Coleman, Director, School Safety, and Staff
Mary Alice Wallace, Director of Staff Services to the Governing Board
Sylvia Lovegreen, Senior Staff Assistant II to the Governing Board
Alexis Huicochea, Arizona Daily Star
TV Channel(s) 11/13

SPECIAL MEETING CALLED TO ORDER – 4:02 p.m.

ITEM

ACTION

ACTION ITEM

1. Schedule an executive meeting at this time to consider the following matters –
 - A. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)
 - 1) Superintendent

Michael Hicks moved approval, Kristel Ann Foster seconded. Approved unanimously in a voice vote.

ITEM

ACTION

ACTION ITEM (continued)

1. Schedule an executive meeting at this time to consider the following matters – (continued)
 - B. Consideration of Records Exempt by Law from Public Inspection pursuant to A.R.S. §38-431.03 Subsection (A)(2); and legal advice and consultation with attorney pursuant to A.R.S. §38-431.03 (A)(3)
 - 1) Superintendent Search

RECESS SPECIAL MEETING – 4:02 p.m.

RECONVENE SPECIAL MEETING – 8:38 p.m.

Adelita Grijalva apologized for the delay in reconvening the meeting.

PLEDGE OF ALLEGIANCE

Cam Juárez led the Pledge of Allegiance.

CALL TO THE AUDIENCE (20 Minutes)

No action required.

There were no requests for Call to the Audience.

STUDY/ACTION ITEM

2. Approve Recruitment and Hiring Process for Superintendent, as discussed in Executive Session.

Adelita Grijalva moved approval, Michael Hicks seconded. Approved unanimously in a voice vote.

Adelita Grijalva read the following statement as a motion:

Dr. Pedicone has indicated that while his resignation is effective June 30, 2013, he will serve in an interim capacity if the Board is unable to employ a new superintendent by July 1, 2013.

I move that the Board direct staff as follows:

1. Post the job announcement for TUSD Superintendent with a closing date of May 3, 2013.

ITEM

ACTION

STUDY/ACTION ITEM (continued)

2. Solicit statements of qualification and price quotations from at least three executive search firms and on April 9, 2013, bring a recommendation to the Board for award of a contract to conduct the Superintendent search as follows:
 - Meet individually with board members, the superintendent and cabinet members to develop a profile of the experience and qualifications of the new superintendent.
 - Advertise and recruit candidates nationwide.
 - Develop screening criteria and interview questions to present to the Board at an April 2013 Board meeting.
 - Assist in screening process during executive session at a May 2013 meeting to select candidates for interview.
 - Notify all applicants of their status in the process after the screening.
 - Conduct detailed reference checks on each of the finalists selected for interview and provide the results to the District.
 - From May 15 to June 10, 2013, facilitate meetings with staff and stakeholders to introduce the candidates and allow participants to provide feedback on the candidates for Board review. Assume the District will assist in scheduling the meetings and provide the facilities.
 - Assist in final interviews during executive session at a June 2013 Board meeting.

SPECIAL MEETING ADJOURNED – 8.40 p.m.

Approved this 11th day of June, 2013.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Kristel Ann Foster, Clerk
Governing Board

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Minutes\04-02-13Special