



MEETING OF: June 11, 2013

TITLE: Award of RFP 14-11-18 Special Education Evaluation & Intervention Materials

ITEM #: 29

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure Special Education Evaluation & Intervention Materials.

DESCRIPTION AND JUSTIFICATION:

RFP No. 14-11-18 was issued to contract with responsible vendors to purchase Special Education Evaluation & Intervention Materials. Award recommendation was made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP.

This is a multi-term award to multiple vendors beginning July 1, 2013 with annual renewal options through June 30, 2018. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposal was sent to eight-eight (88) vendors as well as being advertised on the District's web site during the solicitation period. Fifteen (15) vendors responded with offers and sixteen (16) No-Bids were received.

Superintendent Goals Achievement and Customer Service are supported by these services.

Kevin Startt, Acting Director of Purchasing will be present at the Board Meeting to answer questions regarding the procurement process.

Lorrane McPherson, Interim Executive Director of Exceptional Educational will be present at the Board Meeting to answer questions regarding the award.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
_____	State/Federal Funds
_____	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$100,000/Year	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____


Authorized with School Board approval _____

Code: Fund: _____

INITIATOR(S):

Jacqueline Posey, Procurement Specialist	5/29/13
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
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 Confidentiality Statement