



MEETING OF: June 11, 2013

TITLE: Award Request for Proposals (RFP) 14-04-18 - Solar Photovoltaic Electric System

ITEM #: 28

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to enter into a contract and secure pricing with a qualified vendor (a third party power provider) to provide a privately-owned solar (PV) energy system of a designed capacity and sell the electricity output to the District. All information contained in the proposal should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code Rule R7-2-1045-B

DESCRIPTION AND JUSTIFICATION:

RFP 14-04-18 Solar Photovoltaic Electric System award recommendation was made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term award to a single vendor beginning upon award with annual renewal options through June 30, 2018. The recommended offeror was determined to have submitted a proposal most advantageous to the District and the projected energy savings offered were deemed fair and reasonable. Committee Chairperson/District Operations Business Office Coordinator, James Burns, provided the Summary/Award Recommendation.

The Executive Summary/Award Recommendation will be sent separately to the Governing Board for review as information within the proposal is confidential until award. The Executive Summary details the background and evaluation process for this award.

The notice of Request for Proposals was sent to 43 vendors as well as being advertised on the District's web site during the solicitation period. Five (5) vendors responded with proposals and four (4) No-Bids were received.

Committee Chairperson/District Operations Business Office Coordinator, James Burns, will be present at the Board Meeting to answer questions. Kevin Startt, Acting Director of Purchasing will be present at the Board Meeting to answer questions about the procurement process.

The Superintendent's Goals on Customer Service, School Master Plan and Fiscal Responsibility are supported by these services.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

N/A	District Budget
_____	State/Federal Funds
_____	Other _____
<u>Budget Cost</u>	<u>Budget Code</u>
N/A	_____


Budget Certification (for use by Office of Financial Services only):

Date _____
I certify that funds for this expenditure in the amount of \$ are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

Kevin Startt, Acting Director of Purchasing	5/28/13
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 Confidentiality Statement