



MEETING OF: June 10, 2014

TITLE: Award of Invitation for Bid (IFB) 15-05-19 Athletic Uniforms and Apparel

ITEM #: 39

Information:

Study:

Action: X

PURPOSE:

Approval to Award Invitation for Bids (IFB) No. 15-05-19 Athletic Uniforms and Apparel .

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to procure athletic uniforms and apparel for District athletic department and school/site needs. The desired uniforms and apparel needs vary across grade levels and athletic seasons. The purpose of this bid is to establish responsive and responsible vendors who will offer the best pricing and excellent service on multiple orders for district athletic uniforms and apparel needs.

This is a multi-term contract to multiple vendors beginning July 1, 2014 with annual renewal options through June 30, 2019. An abstract of the vendor's bids was created for each sport category price page groups and awarded to all vendors that provided reasonable prices for group market baskets. Award recommendations were made to the responsive and responsible bidders based on the results of this abstract. The recommended offerors were determined to have submitted bids with the lowest price and determined most advantageous to the District. Award recommendation is based on group rating scale, and vendors are being recommended to the top nine (9) of each group. Recommendations have been made to the minimum number of vendors necessary to meet the needs of the District of our size.

An Executive Summary and the department's award recommendations are attached for the Governing Board to review.

The notice of Invitation for Bids was sent to one hundred forty two (142) vendors as well as being advertised on the District's web site during the solicitation period. Thirteen (13) vendors responded with offers and eighteen (18) No-Bids were received.

Superintendent Goals on Customer Service are supported by these services.

A District Representative from Interscholastics will be present to answer questions regarding the use of this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
X	Other Club Funds
<u>Budget Cost</u>	<u>Budget Code</u>
Estimated \$75K/yr, \$375K over five years	

Budget Certification (for use by Office of
Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are
available and may be:



Authorized from current year budget
Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	6-2-2014	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Award Recommendation