



MEETING OF: June 10, 2014

TITLE: Award of Invitation for Bid (IFB) 15-04-19 Paint, Sundries and Supplies

ITEM #: 38

Information:

Study:

Action: X

PURPOSE:

Approval to Award Invitation for Bids (IFB) 15-04-19 Paint, Sundries and Supplies.

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to procure paint, sundries and supplies, as needed for the District Operations Department and school/site locations.

This is a multi-term contract to multiple vendors beginning July 1, 2014 with annual renewal options through June 30, 2019. An abstract of the vendor's bids was created for each price page part group and awarded to the vendors that provided the best price. Award recommendation was made to the most responsive and responsible bidders based on the results of this abstract. The recommended offerors were determined to have submitted bids with the lowest price and determined most advantageous to the District. Recommendations have been given to the minimum number of vendors necessary to meet the needs of the District.

An Executive Summary and the department's award recommendation are attached for the Governing Board to review.

The notice of Invitation for Bids was sent to forty-eight (48) vendors as well as being advertised on the District's web site during the solicitation period. Four (4) vendors responded with offers and six (6) No-Bids were received.

Estimated Annual Expenditure is \$60,000 (X 5 years = \$300,000 over the life of the contract)

Superintendent Goal of Customer Service is supported by these services.

A District Operations representative will be present to answer questions regarding the use of this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
_____	State/Federal Funds
_____	Other
<u>Budget Cost</u>	<u>Budget Code</u>
Estimated \$60K/yr,	
\$300K over 5 years	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget



Authorized with School Board approval

Code: Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing	6-2-2014
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 Executive Summary
 Department Award Recommendation