



MEETING OF: June 10, 2014

TITLE: Increase to TUSD Contract 13-75-17 Chiller Preventive Maintenance Service Program

ITEM #: 33

Information:

Study:

Action: X

PURPOSE:

To obtain Governing Board Approval to increase original expenditure authority of \$300,000 per fiscal year for RFP 13-75-17, Chiller Preventive Maintenance Service Program. An increase of \$100,000 per year would allow for additional water treatment service necessary for District chillers.

DESCRIPTION AND JUSTIFICATION:

RFP No. 13-75-17, Chiller Preventive Maintenance Service Program was approved by the Governing Board on January 15, 2013 and the annual estimated expenditure authority was approved for up to \$300,000 per year, renewable for up to five years. We are requesting to add water treatment service under this contract, so the authorized annual expenditure has been determined insufficient. This contract has proven to be extremely useful to meet the District's chiller needs and the added water treatment service to the existing contract has been determined to be in the best interest of the District.

Approval for an annual contract increase of \$100,000 is requested to bring the total annual expenditure authority to \$400,000 per year for the remaining three (3) years.

This item supports the Superintendent's Goal of Customer Service.

James Burns, Business Office Coordinator, will be present to answer questions regarding the use of this contract.

Kevin Startt, Director of Purchasing will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of Financial Services only):

X	District Budget
	State/Federal Funds
	Other
Budget Cost	Budget Code
\$400k/yr, \$1.2 million	
total over three years	

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	6-2-2014	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
No Attachments Available

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
--------------------------------	---