



MEETING OF: June 9, 2015

TITLE: Award Invitation for Bids (IFB) 16-10-20 Supplemental Student Transportation Services

ITEM #: 30

Information:

Study:

Action: X

PURPOSE:

Approval to Award Invitation For Bids (IFB) 16-10-20 – Supplemental Student Transportation Services

DESCRIPTION AND JUSTIFICATION:

It is the intention of the Tucson Unified School District to contract with qualified vendo(s) to purchase Supplemental Student Transportation Services. This bid is being issued by the Tucson Unified School District as a member of the Strategic Alliance for Volume Expenditures (SAVE). While this bid is for the Tucson Unified School District, other public entities have expressed interest in utilizing the resulting contracts.

Qualified contractor(s) will be required to provide the number and types of vehicles and qualified drivers necessary for the safe transportation of pupils to and from school, between schools, and to and from other District sponsored activities such as athletic events and field trips. Transportation services may be required for regular and special education programs as well as any additional students that may be identified under the School Choice Program. Such transportation is supplementary to District transportation services and shall be provided at such times and places specified by the District's Director of Transportation or designee.

This is a multi-term contract to multiple vendors beginning July 1, 2015 with annual renewal options through June 30, 2020. Award recommendation is based on abstract results per AZ Administrative Code R7-2-1031.

An Executive Summary and the department's award recommendation are attached.

The notice of Invitation For Bids was sent to eighty-three (83) vendors using the department's official competitive sealed solicitation website AZ Purchasing. Six (6) vendors responded with bids, along with twenty-four (24) No-Bids.

Estimated Annual Expenditures are \$2,000,000 a year (X 5 years = \$10,000,000 over the life of the contract).

A District Representative from Operations will be present to answer questions regarding the use of these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

<input checked="" type="checkbox"/>	District Budget
<input type="checkbox"/>	State/Federal Funds
<input checked="" type="checkbox"/>	Other Various site budgets
<u>Budget Cost</u>	<u>Budget Code</u>
\$2 million per year	001 513 2790 5070 6519
\$10 million over five years	001 410 2790 5070 6519

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____



Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Kevin Startt, Director of Purchasing	5-29-2015
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Contract Liaison Recommendation