



MEETING OF: June 9, 2015

TITLE: Approval of Expenditures in Excess of \$250,000 for Employee Leasing Services Using a Cooperative Contract
(Return to Work Retirees and Substitute Teachers)

ITEM #: 27

Information:

Study:

Action: X

PURPOSE:

Approval of expenditures in excess of \$250,000 for Employee Leasing Services using a Cooperative Contract.

DESCRIPTION AND JUSTIFICATION:

The District intends to procure Employee Leasing Services from Educational Services Inc. for return to work retirees and substitute employees. Estimated expenditures for these employee leasing services for the 2016 fiscal year are expected to be \$18 to \$20 million.

The District currently uses a Mohave Educational Services Cooperative Contract for all employee leasing services. Continued use of the Mohave Educational Services Cooperative Contract is recommended. Purchasing has performed the Due Diligence on the Mohave Educational Services Contract and has determined it to be in the best interest of the District to continue using this contract. The competitive process that took place was in compliance with AZ Administrative Code R7-2-1041 Competitive Sealed Proposals.

Anna Maiden, Chief Human Resource Officer, Karla Soto, Chief Finance Officer, and Philip Tavasci, Managing Partner-ESI, will be present to answer questions regarding the use of employee leasing services.

Kevin Startt, Director of Purchasing, will be present to answer questions related to procurement.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of

<input checked="" type="checkbox"/>	District Budget
<input type="checkbox"/>	State/Federal Funds
<input checked="" type="checkbox"/>	OtherVarious site budgets
<u>Budget Cost</u>	<u>Budget Code</u>
\$18 to \$20 Million	
Dollors for fiscal	
<u>2016</u>	

Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	6-1-2015
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
No Attachments Available