



Arizona State Board of Education

MENU OF ASSESSMENTS POLICY

(A.R.S. 15-741.02)

REVISED May 21, 2018

A. Definitions.

In this Section, the following definitions apply:

1. "Board" means the Arizona State Board of Education.
2. "Department" means the Arizona Department of Education.
3. "Menu of Assessments" means a list of locally procured, nationally recognized high school assessments that may be selected by a local education agency to meet the requirements prescribed in A.R.S. § 15-741.02.
4. "Nationally recognized high school assessment" means an assessment that is accepted by universities for the purposes of awarding college credit or admissions.

B. Procedures.

1. The Board shall establish and maintain a Menu of Assessments for high school testing to measure pupil achievement of Arizona's academic standards that includes nationally recognized high school assessments which meet the requirements of this policy as set forth below.
2. Notwithstanding any other procedure of this policy, a local education agency that is using a nationally recognized assessment, an early college credit examination adopted pursuant to A.R.S. § 15-249.06 or an assessment adopted pursuant to A.R.S. § 15-792.03 that is not on the Menu of Assessments by March 1, 2018 may request that the assessment be added to the Menu of Assessments and the Board shall approve the assessment.
3. The Board, in cooperation with the Department, shall annually evaluate locally procured assessments for consideration of their inclusion on the Menu of Assessments and shall notify local education agencies by May 1 of the results of the evaluation.

4. An assessment may be considered for inclusion on the Menu of Assessments upon a showing by the assessment provider the following criteria have been met through a narrative explanation:
 - a. Provides evidence that the assessment is a high-quality assessment;
 - b. Demonstrates that the assessment meets or exceeds the level of rigor of the Board's adopted academic standards; and
 - c. Demonstrates that the assessment scores can be scaled for state accountability programs.
5. Providers shall submit an evaluation from an independent third party approved by the Board that shows the assessment meets the requirements prescribed in paragraph B(4). All costs of the independent third-party evaluators shall be paid by the assessment provider.
6. If a third-party evaluation establishes that the proposed assessment sufficiently meets the criteria, the Department shall submit the proposed assessment to the Secretary of Education in accordance with the requirements for peer review under section 1111(a)(4) of ESSA demonstrating that any such assessment meets the requirements of section 1111(b)(2)(B) of ESSA.
7. If a third-party evaluation establishes that the proposed assessment sufficiently meets the criteria, the Board shall consider the assessment for approval.
8. Upon Board approval, a proposed assessment shall be included on the Menu of Assessments.
9. Prior to administering an assessment pursuant to this policy, a local education agency shall submit annual notification to the Board and the Department by July 1. The local education agency shall submit the notification to **inbox@azsbe.az.gov** and **testing@azed.gov**. The notification shall:
 - a. Indicate the school and the assessment the local education agency will administer in the upcoming school year pursuant to this policy;
 - b. Indicate when the assessment provider expects to provide assessment scores to the local education agency. If the assessment provider has not informed the local education agency of when assessment scores are expected to be provided, the assessment provider shall notify the local education agency and the Department as soon as practicable;
 - c. Attest that the superintendent or designee of the local education agency reviewed A.R.S. 15-741.02, the Menu of Assessments Policy and the Technical Assistance Documents; and
 - d. Be signed by the superintendent or designee of the local education agency.

10. Local education agencies that adopt a locally procured assessment pursuant to this policy shall provide the necessary reasonable accommodations for a student who is an English language learner and the necessary accommodations and modifications for a student as required by the student's individualized education program team.

11. The assessment provider for any assessment included on the Menu of Assessments shall provide a copy of the assessment scores to the Department when scores are provided to its partnering local education agency and shall notify the local education agency of when the assessment scores are expected to be provided.

12. A local education agency that selects an assessment from the Menu of Assessments pursuant to this policy shall administer the selected assessment at the school identified in the notification prescribed in paragraph 9 for at least three consecutive academic years. Upon request by a local education agency, the Board may allow a local education agency to opt out of the requirement of this paragraph. A local education agency that is permitted to opt out pursuant to this paragraph shall administer another assessment from the Menu of Assessments or the statewide assessment.