



MEETING OF: May 22, 2018

TITLE: Approval of Request for Proposals (RFP) 18-78-C20 - District Wide Visitor Tracking System

ITEM #: 7

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure a District Wide Visitor Tracking System. The District intends to award this contract starting upon approval through December 31, 2018, with the possibility of two (2) annual renewals, for a total contract period not to exceed three (3) years, ending December 31, 2020.

DESCRIPTION AND JUSTIFICATION:

RFP 18-78-C20 was posted to www.AZPurchasing.org, TUSD's official bid board. Notice was sent to two-hundred forty-three (243) vendors, TUSD received five (5) proposals and thirty-seven (37) "NO BIDS." After initial review of the proposals received by the Purchasing Department, all received proposals were considered responsive and responsible, and the submitted proposals were reviewed by an evaluation committee comprised of District employees and a Technology Oversight Committee member.

The estimated cost is \$340,000 for the initial term of the contract (to include software for \$150,000 and hardware for \$190,000 deployment), year 2 and 3 at \$60,000 each (for software renewal at \$45,000 per year and \$15,000 for hardware needed for deployment for additional entry points), with a total cost for the three year contract estimated at \$460,000 (\$240,000 for software and \$220,000 for hardware).

Award recommendation is based on the evaluation committee's scoring during both Phase I and II of the evaluation process, in accordance with Arizona Administrative Code (AAC) R7-2-1041, Evaluation of Proposals. An award recommendation letter was received from the committee chair with recommendation to award to:

Raptor Technologies

An Executive Summary, along with the Committee Chair's Written Recommendation are provided for your review in a separate communication, as all information related to the proposals is CONFIDENTIAL until award is made, in accordance with AAC R7-2-1045B.

Blaine Young, Chief Technology Officer, will be present at the Board Meeting to answer questions regarding the District Wide Visitor Tracking System.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

_____	District Budget
_____	State/Federal Funds
X _____	Other <u>Deseg</u>
<u>Budget Cost</u>	<u>Budget Code</u>
\$340,000 first year;	610.511.2110.6739.5041.81001.5041
\$460,000 total over 3	
years	



Budget Certification (for use by Office of Financial Services only):

Date 5/15/18
I certify that funds for this expenditure in the amount of \$340,000 are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

Diana Kerfoot, Purchasing Manager		05/14/18
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement
 Presentation

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET