

TUCSON UNIFIED SCHOOL DISTRICT

Memorandum

DATE: May 8, 2018

TO: Dr. Trujillo, Superintendent

FROM: Kevin Startt, Director of Purchasing

SUBJECT: **Overview of Procurement Process for Student Information System (SIS)
Synergy by Edupoint**

Please see timeline below, which outlines State and District procurement action related to the Edupoint Synergy Student Information System. Feel free to contact me if you need further information.

- 2014 – AZ Department of Ed solicits vendors for Student Information System (SIS) Services. Six vendors respond. Three vendors are shortlisted (demos, Best and Final Offers). The Synergy SIS System by Edupoint is awarded by the State of Arizona for SIS Services effective in July of 2014. Potential for a ten year contract with renewals.
- The AZ Department of Ed determines that it will manage the agreements between School Districts and Edupoint - Synergy for SIS Services under the State Contract. All purchase orders are directed to the AZ Department of Ed for SIS Services using Edupoint Synergy.
- December 2014 – TUSD gets approval from the Governing Board to enter into an agreement with the AZ Department of Ed for SIS Services with Synergy by Edupoint using the State Contract. Spend per year was approved for the first five years starting with over \$1.1 million for year one, and about \$430K per year for the next five years for total five year spend of over \$2.8 million for SIS Services from Synergy – Edupoint.
- 2015, 2016, 2017 – continued use of SIS Services with Synergy – Edupoint by TUSD.
- Late in 2017 – the State announces it will no longer manage the contracts between school districts and SIS State contracted vendor, Edupoint for SIS Services effective immediately. The State contract with Edupoint for SIS Services will expire in July of 2018.
- TUSD Technology Services and Purchasing Departments determine that it would be a financial hardship for the District to solicit for SIS Services again, as a potential switch and implementation to another SIS provider would consume considerable time, labor and financial resources.

- Edupoint - Synergy SIS Services are determined to be part of the Mohave Educational Services Cooperative Contract with Edupoint. Mohave Cooperative Contract 16N-EES-0113 for Integrated Student Management Solutions includes the SIS Services that Edupoint - Synergy offers.
- The Purchasing Department has performed the due diligence on the Mohave Cooperative Contract and has determined that the competitive process that was performed by Mohave complies with AZ Admin. Code R7-2-1041 - Competitive Sealed Proposals and that the negotiated fees that Edupoint offered for SIS Services under this cooperative contract are fair and reasonable. The use of the cooperative contract by the District is authorized by AZ Admin. Code R7-2-1191 - Cooperative Purchasing Authorized and by Governing Board Policy DJ.
- The Mohave Cooperative Contract with Edupoint for SIS Services is effective until January of 2022, allowing for continuity in SIS System using Edupoint – Synergy. Pricing is the same as State Contract pricing would have been for the first year with a 2.5% escalator annually for years 2-5.
- This information will be detailed in the May 22nd Board Agenda item **Approval to Use a Cooperative Contract for Expenditures in Excess of \$250K for Student Information System Software Licenses Renewal.**