



MEETING OF: May 9, 2017

TITLE: Awards of Invitation for Bids (IFB) 18-12-22 – Plumbing Parts, Equipment, Supplies and Service – as Needed

ITEM #: 15

Information:

Study:

Action:

PURPOSE:

It is the intention of the Tucson Unified School District to purchase on an "as needed" basis plumbing parts, equipment, supplies and service. Purchases made under this contract may include walk-in purchases by TUSD staff at vendor's local Tucson stocking/retail location(s) utilizing blanket purchase orders.

DESCRIPTION AND JUSTIFICATION:

IFB 18-12-22 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to one-hundred ninety-five (195) vendors, TUSD received eight (8) bids and thirty-six (36) "NO BIDS".

An abstract was created based on all bids that were submitted. It has been determined that multiple awards will be needed for this contract. Based on the geographical size of the district and the need to maintain all district facilities in a serviceable condition, to ensure the health needs of the students and faculty, it has been determine in accordance with R7-2-1031- Bid evaluation and award. The award has been limited to the least number of suppliers the school district has determined to meet the school district's requirements.

Based on the abstract it has been determined that the following vendor's bid pricing were lowest for this IFB in ordinal ranking.

Vendors will be utilized in the following order to assure best value while allowing the needs of the District to be met.

- 1) Benjamin Supply
- 2) Ferguson Enterprises
- 3) Tucson WinSupply
- 4) Brown Partsmaster

This is a multi term contract with the initial term effective July 1, 2017 through June 30, 2018 with the option of four additional annual renewals for a contract length no longer than five years. Estimated expenditures for this contract is \$80,000 annually with a total expenditure of \$400,000 over five years.

An Executive Summary and the department's award recommendations are attached for the Governing Board to review.

Stuart Duncan, Chief Operation Officer, will be present to answer questions regarding this project. Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X _____	District Budget
_____	State/Federal Funds
_____	Other _____
<u>Budget Cost</u>	<u>Budget Code</u>
\$80K/yr over five years = \$400K over five years	001.100.2610.6611.5014.00000.5014



Budget Certification (for use by Office of Financial Services only):

Date _____
I certify that funds for this expenditure in the amount of \$ are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

Kevin Startt/Director of Purchasing	4/26/2017
Name	Title Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Department Recommendation

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET