



MEETING OF: May 8, 2018

TITLE: Approval to Award Invitation for Bids (IFB) 19-04-23 - Audiology Equipment Supplies

ITEM #: 4

Information:

Study:

Action: X

PURPOSE:

It is the intention of Tucson Unified School District to procure Audiology Equipment and Supplies. The District intends to award this contract starting in fiscal year 2018-2019 (7/1/2018-6/30/2019), with the possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2023.

DESCRIPTION AND JUSTIFICATION:

IFB 19-04-23 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to sixty-eight (68) vendors, TUSD received four (4) bids and thirteen (13) "NO BIDS".

An abstract was created based on all bids that were submitted. It has been determined that multiple awards will be needed for this contract. Based on the unique nature of the item categories, geographical size of the district and the need to provide all District schools and Exceptional Education sites, it has been determined in accordance with R7-2-1031- Bid evaluation and award, section D. The award has been limited to the least number of suppliers the school district has determined to meet the school district's requirements. Vendors will be awarded based on Categories as follows to meet the District's Audiology Equipment and Supplies needs:

Oaktree Products, Inc.: Category A and B

E3 MSR West: Category A, B and C

Sonova USA, Inc.: Category C

Lightspeed Technologies: Category C (Classroom Audio System, only)

Estimated expenditures for this IFB are \$85,000 annually for 5 years for a total contract expenditure of \$425,000.

An Executive Summary and the department's award recommendations, from Carmen Sierra, Program Budget Technician for Exceptional Education, are attached for the Governing Board to review.

Maura Clark-Ingle, Director of Exceptional Education will be present to answer questions regarding the need for these materials.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$85,000 per year for	610.203.100.6731.5076.000000.5076
total of \$425,000 for	
5 years	

Budget Certification (for use by Office of Financial Services only):

Date 4/30/18

I certify that funds for this expenditure in the amount of \$\$85k are available and may be:

Authorized from current year budget

X Authorized with School Board approval




Code: Fund:

pending FY18-19 budget approval

INITIATOR(S):

Diana Kerfoot, Purchasing Manager	04/27/2018
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 19-04-23 Department Recommendation
 Executive Summary
 Procurement Presentation

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET