

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

P.O. Box 40400
1010 E. Tenth Street
Tucson, AZ 85717-0400
Phone (520) 225-6080
Fax: (520) 225-6082

MEMORANDUM

DATE: April 27, 2018

TO: Kevin Startt
Director of Purchasing

FROM: Diana Kerfoot
Purchasing Manager

Subject: Executive Summary – Invitation for Bid No. 19-04-23
Audiology Equipment Supplies

Dept: Exceptional Education
Proposal Due Date: March 21, 2018

Date Issued: March 7, 2018
No. of Proposals Received: 4

BACKGROUND

It is the intention of the District to purchase Audiology Equipment and Supplies.

EVALUATION

IFB 19-04-23 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to sixty-eight (68) vendors, TUSD received four (4) bids and thirteen (13) "NO BIDS".

In accordance with R7-2-1031 – Bid evaluation and award, the contract or contracts shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

An abstract was created based on all bids that were submitted. It has been determined that multiple awards will be needed for this contract. Based on the geographical size of the district and the need to provide all district schools and Exceptional Education sites, it has been determined in accordance with R7-2-1031- Bid evaluation and award, section D. The award has been limited to the least number of suppliers the school district has determined to meet the school district's requirements.

Based on the abstract, it has been determined that the following vendor's bid pricing were the lowest, in the categories for which they submitted a response. Because each vendor responded under different, and not the same categories, awarding to these vendors will assure best value while allowing the needs of the District to be met.

Award recommendation letter from Carmen Sierra, Program Budget Technician, Exceptional Education, for vendors as listed below is available.

AWARD RECOMMENDATION:

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1031 (Bid evaluation and award) and all applicable Tucson Unified School District rules and regulations.

Contract award is recommended to the following firms for the indicated services:

Sonova USA Inc.
Oaktree Products
E3 MSR West
Lightspeed Technologies, Inc.

Diana Kerfoot

Diana Kerfoot, Purchasing Manager

Concurrence:

Kevin Startt

Kevin Startt, Purchasing Director