



MEETING OF: May 7, 2013

TITLE: Award of IFB 14-08-18 Used Textbooks, As Needed

ITEM #: 25

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure used textbooks, as needed.

DESCRIPTION AND JUSTIFICATION:

Invitation for Bid 14-08-18 was issued to contract with responsible vendors to purchase used textbooks, as needed.

Bid awards are recommended to Apple Educational, Follett Educational Services, Textbook Warehouse, Superior Text, and Arizona Books Services. A multi-award is deemed in the best interest of the District in order to provide a sufficient number of vendors to meet the needs of the District. Estimated expenditures over the five year term of the contract are \$500,000. The Invitation for Bid was sent out to one hundred and eighty-five (185) vendors as well as being advertised on the District website. Six (6) vendors responded with offers and forty-six (46) vendors returned "no bids".

Bid evaluation and award recommendations were made by Jacquie Posey, Procurement Specialist. The bid abstract and executive summary are attached for review.

The Superintendent Goals of Achievement and Customer Service are supported by this award.

Kevin Startt, Acting Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ-Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

<input type="checkbox"/>	District Budget
<input type="checkbox"/>	State/Federal Funds
<input checked="" type="checkbox"/>	OtherVaries site budgets
<u>Budget Cost</u>	<u>Budget Code</u>
\$100,000/year	

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget



Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Jacque Posey, Procurement Specialist	4/15/13	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Abstract
 Executive Summary