



TUCSON UNIFIED
SCHOOL DISTRICT

**Tucson Unified School District
Edgenuity Policy and Procedures Manual
2017-2018**

Table of Contents

| | |
|---|-------------|
| High School Online Education Opportunities..... | page 3 |
| Middle School Online Education Opportunities..... | page 4 |
| Building Implementation Guidelines..... | pages 5-9 |
| Edgenuity Teacher Helpful Hints..... | page 10 |
| Online Learning Student Instructions..... | page 11-13 |
| Online Education Guidelines..... | pages 14 |
| Counselor Course Registration Instructions..... | page 15 |
| High School Online Learning Procedures Agreement..... | page 16 |
| Middle School Online Learning Procedures Agreement..... | page 17 |
| Student Expectations..... | page 18-19 |
| Edgenuity Teacher Responsibilities..... | pages 20-21 |
| Site Coordinator Guide..... | pages 22-23 |
| TUSD Graduation Requirements..... | page 24 |

High School Online Education Opportunities for Tucson Unified School District 2017-2018

| | On-Campus Credit Recovery | Off-Campus Credit Recovery | Agave (On/Off Campus) |
|-------------------------------|---|---|---|
| Website | www.edgenuity.com | www.edgenuity.com | Agave Middle and High School |
| Definition | Allows students to take a course they previously failed. Course will be offered during regular school day in a computer lab at their High School. | Allows students to take a course they previously failed. Course is to be completed at home. Enrollment in the course occurs through the student's home school. | Allows students to take a course that might not be offered as a teacher taught course. Course is to be completed at home in addition to regular school day. |
| Purpose | Recover high school credit | Recover high school credit | <u>Earn</u> or recover high school credit |
| Enrollment Criteria | <ul style="list-style-type: none"> • Grades 9-12* • Previously failed the course • As space is available | <ul style="list-style-type: none"> • Grades 9-12* • Previously failed the course • Based on Site Coordinator approval • Must have access to computer and internet | <ul style="list-style-type: none"> • Grades 9-12* • Student is taking the class for the first time <u>or</u> student is unable to complete a credit recovery course at their home school due on-site Edgenuity course unavailability. Note: Students are required to complete as many credit recovery courses <u>as possible</u> at their home school. Must have Principal approval. • Must have access to computer and internet |
| Course Facilitator | Designated Site Coordinator and Edgenuity Teacher | Designated Site Coordinator | Online Learning Coordinator, Lab Specialist or designated site facilitator |
| Drop/Withdrawal Policy | Follow the 10-day drop policy. | Follow the 10-day drop policy. | Submit intent to withdraw to Online Learning Coordinator within the first two weeks of starting the course. |

**Principals may request exceptions from the Academic Leadership Director for special circumstances.*

Middle School Online Education Opportunities for Tucson Unified School District 2017-2018

| | On-Campus Remediation/Concept Recovery | On-Campus Blended Learning | On-Campus High School Credit Advancement |
|--|---|--|--|
| Website | www.edgenuity.com | www.edgenuity.com | www.edgenuity.com |
| Definition | Allows students to utilize the MyPath program, which focuses on increasing skills in English Language Arts and Math. | Allows students to utilize supplemental lessons put in place by their on-site teacher. | Allows students to utilize select Edgenuity courses to earn high school credit. High school course work must be approved by the counselor and administrator. |
| Purpose | <i>To help attain grade level skills</i> | <i>To enhance the current curriculum</i> | <i>Provide students with access to advanced learning experiences</i> |
| Enrollment Criteria (at least one of the following must be met) | <ul style="list-style-type: none"> • Grades 6-8 • Previously failed the course • Low Benchmark scores • Low AzMERIT scores • As space is available | <ul style="list-style-type: none"> • Grades 6-8 | <ul style="list-style-type: none"> • Grades 7-8 • Grades earned for high school credit are posted to student transcripts and calculated into a student's cumulative GPA. |
| Course Facilitator | Designated Site Coordinator and Edgenuity Teacher | Designated Site Coordinator and On-Site Teacher | Designated Site Coordinator and On-Site Teacher |
| Drop/Withdrawal Policy | | | Follow the 10-day drop policy |

**Principals may request exceptions from the Academic Leadership Director for special circumstances.*

Tucson Unified School District
Online Education
Building Implementation Guidelines
2017-2018

Tucson Unified School District offers three types of High School online education opportunities for students, along with two types of Middle School online education opportunities.

- **High School On-Campus Credit Recovery**
- **High School Off-Campus Credit Recovery**
- **High School On/Off Campus Virtual School**
- **Middle School Remediation/Concept Recovery**
- **Middle School Blended Learning**

Using online courses as part of a district's credit recovery or remediation program has proven to be successful for students with a variety of academic backgrounds and needs. It is important to recognize that just as a traditional classroom setting may not be the best fit for all students in all courses; it is also true that online courses may not be the best fit for all students. Edgenuity Site Coordinators, Counselors and school administrators should be mindful of appropriate placement prior to enrolling a student in an online credit recovery or remediation program.

Each school in the district that participates in these programs will need to provide the necessary monitoring and support for all students. The program will be organized in the following manner:

ORGANIZATIONAL STRUCTURE:

The Edgenuity Site Coordinator will coordinate the approval and assignment of students to the programs. Each school has an Edgenuity Site Coordinator.

Edgenuity Site Coordinator:

The Coordinator will facilitate enrollment in all credit recovery, remediation and virtual school programs through liaison with appropriate District personnel. The Coordinator will be responsible for assisting with technical issues with the programs and overseeing the assignment of student grades. The Coordinator may make accommodations to courses based on IEP, 504 and ELD student needs. The Coordinator may be needed for after-school monitoring of tests.

Once the Edgenuity teacher notifies the Coordinator a student has completed the HS course for credit recovery, the Coordinator will provide the final grade to the HS Registrar for transcript entry.

Edgenuity Teacher:

The teacher will offer support for students in all credit recovery, remediation and virtual school programs. The teacher must be a certified teacher. Teachers will supervise classrooms during the school day for on-campus courses. All teachers will be trained by Edgenuity and by the Site Coordinator, as needed, on how to operate the Edgenuity program.

The teacher will also need to monitor and provide support activities and interventions for students who are not meeting mastery levels in their course(s). The teacher will also be responsible for contacting parents when sufficient progress is not occurring and/or there are behavioral issues. The teacher will develop a student agreement to ensure continued progress and enrollment in a course.

When a student has finished a high school course, teacher ensures all grades have been entered into gradebook and notifies the Edgenuity Coordinator the course has been completed. The Coordinator will then notify the high school Registrar, who will ensure placement on transcript/report card.

Facilities Requirement:

For on-campus classes the school will need the following:

- A classroom or working space must be assigned for the period in which the students are scheduled.
- A teacher must be assigned to supervise and assist students during the class period. The teacher is also responsible for taking attendance, monitoring student progress and providing support and interventions as necessary.

- Students must have access to computers to complete the course work.
- A supervised secure space must be provided for students to take tests, such as in the Edgenuity computer lab or in the Counselors' office, as examples. Students cannot take unit or final exams off site; it must be done on campus.
- It is recommended that, as much as possible, students be assigned to a teacher who is capable of providing content support when needed.

For off-campus classes the school will need the following:

- A secure space must be provided for students to take tests, such as in the Edgenuity computer lab or in the Counselors' office, as examples.
- A Site Coordinator must be assigned to supervise and assist students during the testing, and to reset test(s) and/or quiz/quizzes as necessary.
- Students must have access to computers to complete testing.
- It is recommended that time be provided for students both during and after school on a regular, scheduled basis. Students cannot take tests off site; it must be done on campus.

Scheduling and Grading Requirements:

- High school courses **will not** appear on a student's transcript/report card until the course is completed. There are two options on how a student may complete a course.
 - **Option One-** courses are not complete until the student reaches 100% progress.
 - **Option Two:** In order for a student to get credit for a course, the following criteria need to be met:
 - Student must have an **Overall Grade** of 60% or better
 - The student must have a **Complete Count** of 70% or better
 - **Note:** This is different from "Actual Grade" or "Relative Grade."
 - If the first two criteria are met, the student can bypass all remaining activities and move on to the last step
 - Student must take the final, cumulative exam and score 60% or higher for their **Actual Grade**
- On-campus courses will be added by the Edgenuity Site Coordinator. The course title, course code and grade will be added to the student's transcript upon completion of all required course work.

- All High school grades will be entered into the gradebook by the Edgenuity teacher. Parents and students will receive quarterly progress reports of a student's actual grade when district progress reports (report cards) are sent home. Final grades will be posted when the all required coursework has been completed.
- High school students will have **90 school days** from their enrollment date to complete the course. If the student has **not** completed the course within 90 days, the Coordinator and Edgenuity teacher will meet with the student and parent to discuss if an extension would be appropriate and develop a student agreement to ensure progress and completion.
- Student attendance cannot be used in determining a high school student's grade; however, teachers can assign supplemental materials and resources that can be used in determining the final grade.
- In order for a student to get credit for a course, the following criteria need to be met:
 - Student must have an **Overall Grade** of 60% or better
 - The student must have a **Complete Count** of 70% or better
 - **Note:** This is different from "Actual Grade" or "Relative Grade."
 - If the first two criteria are met, the student can bypass all remaining activities and move on to the last step
 - Student must take the final, cumulative exam and score 60% or higher for their **Actual Grade**

Middle School Scheduling and Grading Requirements:

- Middle school grades will be entered into the gradebook just like any other middle school course, as the remediation program is being used during an actual class (such as Enrichment, RTI, etc.)
- Courses taken for high school credit must be posted to the student's transcript at the end of the grading period.
- In order for a student to get credit for a core course, the following criteria need to be met:
 - Student must have an **Overall Grade** of 60% or better
 - The student must have a **Complete Count** of 70% or better
 - **Note:** This is different than "Actual Grade" or "Relative Grade."
 - If the first two criteria are met, the student can bypass all remaining activities and move on to the last step

- Student must take the final, cumulative exam and score 60% or higher for their **Actual grade**

Edgenuity Teacher Helpful Hints

How do I login?

Go to <http://learn.edgenuity.com/educator> and enter the username and password that you were assigned.

Reset Quiz (Red Exclamation Point !)

1. Click on “**Dashboard**”
2. Click on red exclamation point next to student name
3. Click “**Review**” to see how they scored
4. Check their notes to see that they completed them
5. If they completed their notes, click “**Allow Optional Retakes**” and add 2 retakes for the student
Note: Students must review and correct mistakes prior to re-taking a quiz.
6. You may check their notes by clicking “**View Courses**” in the yellow box in the left hand corner of the grade book, clicking the bubble next to the course, and then clicking “**E-notes**”
7. If the notes are incomplete or missing, you will need to have the student correct them and have you review them again before allowing them retakes
8. Students MAY use e-notes on quizzes

Allow Student to Take a Test (Orange Exclamation Point !)

1. Click on “**Dashboard**”
2. Click on Orange exclamation point next to student name
3. Click on “**Complete**”
4. **Remember that all tests, unit exams and the final exam MUST be administered and monitored at school**
5. Students **CANNOT** use e-notes on tests
6. If a student fails the first test, students must review and correct mistakes on their previous test before re-taking the test.
7. Students have **three** attempts to pass a test
8. If they fail all attempts, please follow up with student on next steps.

Online Learning Student Instructions

How do I login?

- Every year student passwords are reset to their matric and reset to force "New Password" upon login - this is for security best practice to ensure students have a unique password.
- Students need to log on to a TUSD network machine, "desktop or laptop" - username=matric / password=matric
- Students will be prompted to enter in a new unique password
- Students will then be able to log on to Edgenuity <https://tusd1.learn.edgenuity.com/> with username=matric and use their new password the just updated.

Students must change/update their passwords before logging on to Edgenuity, it will not work matric/matric - the student network account will not allow authorization until the password is updated.

How do I use the program?

When you login the first time, it will prompt you to watch a training video. This should answer the majority of your questions. If you need further assistance, please contact your teacher.

How many attempts do I get on each quiz?

You are allowed **three** attempts for each quiz (with pre-testing counting as one attempt). You may use your e-notes on quizzes. If you fail the first three attempts, you will need to contact the teacher to have the quiz reset. The teacher will only reset quizzes if he/she feels that your e-notes are thorough. If you did not take notes, or had notes that were not thorough, you will have to correct them and contact the teacher to have the quiz reset. At that time, the teacher will give you one more attempt. Students who are consistently unsuccessful at completing quizzes, coursework and/or tests, will meet with the teacher and their parent(s) will be notified.

How many attempts do I get on each test?

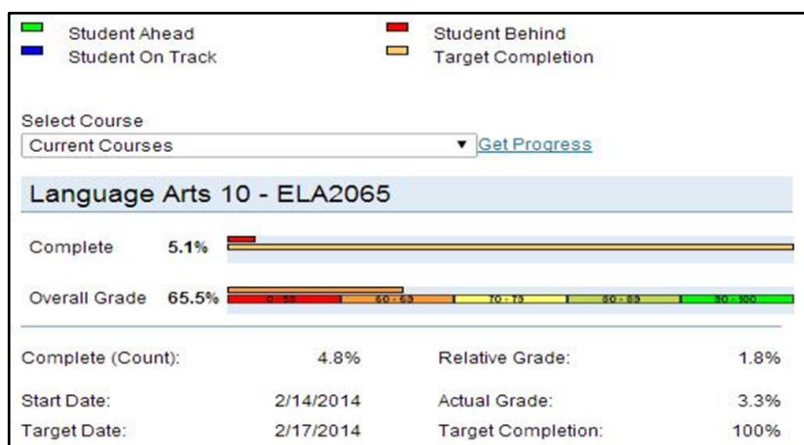
You are allowed **two** attempts on each test. You may **not** use e-notes on tests or the final exam. All tests will be monitored by a teacher, counselor, or administrator and must occur on campus. If you fail the first test, you will be allowed a second attempt. Students who are consistently unsuccessful at completing tests, will meet with the teacher and their parent(s) will be notified.

How do I take e-notes?

Click on the orange + button next to each lesson. You can pull up your e-notes during quizzes as well. **E-notes will appear on all quizzes.** Click on “Advanced” to add symbols, bullet points, exponents, etc.

How do I know what my grade is?

Click on “**My Course Info**” after you login. You will see two grades. The **Overall Grade** is what you have earned on completed assignments. The **Actual Grade** DOES include zeroes for the work that you should have completed but have not, as well as your scores for work that you have completed. This grade takes progress into account, penalizing students who are not on pace. The **Relative Grade** DOES include zeroes for the work that you should have completed, but have not, as well as your scores for work that you have completed. You will also see a percentage that shows you how much of the course you have completed. You must complete all required coursework in order to earn a credit. If your progress bar is in the red, that means you are behind and need to get caught up. Blue means on target, and green means ahead.



How long do I have to complete the course?

All high school course work is to be completed within 90 school days from start of enrollment. Exact dates and times for deadlines are posted on the Edgenuity site under “**Communications and Announcements**”. It is in your best interest to work at least an hour per day, per course. So, if you are enrolled in two courses you should plan on spending at least two hours each day completing course materials.

What do I do if I need help?

You may call the Edgenuity Help Hotline at [877.202.0338](tel:877.202.0338), select option “3” in the directory or email Edgenuity at CustomerSupport@edgenuity.com. You may also contact your Edgenuity teacher or the Edgenuity Site Coordinator.

Online Education Guidelines 2017-2018

| |
|--|
| Guidelines |
| Credit Recovery will not remove the original grade. |
| Students may not be assigned to more than one online course at any given time, unless prior approval is granted by the Site Coordinator. |
| A student enrolled in an on-campus course may only be assigned to one online course, per class period in order to give students sufficient time to complete the course work. Another online course may be added after the first course has been completed. |
| Students may drop the course up to 10 days after the course. |
| After the 10-day policy, students may not drop the course. Students failing to complete the course work will receive an “F” on their transcript and no credit for the course. |
| Parents or guardians will be required to sign a contract before a student is enrolled in a course. |
| High school students must complete all assigned lessons and assessments within 90 school days and before being “exited” from the current course. If work does not get completed, teacher and Coordinator will meet with student to decide if an extension should be approved. |
| A high school letter grade will be assigned and added to the students’ transcript at the end of course. |
| Credit Recovery Only: A course cannot be started until an F appears on the transcript for the original course. |
| If the student has an IEP or 504 plan, the Edgenuity teacher must follow all accommodations listed on the student’s IEP or 504 Plan. The teacher will document what accommodations have been provided to the student. |
| The Edgenuity Site Coordinator, counselor or MTSS team will look at data on student placement for Edgenuity. |
| Students must have access to a computer and online service provider outside of the school day to complete an off-campus course. The district will not provide home access for the student. *NOTE: Some courses may not run on a Mac or iPad, without additional software being installed. The software will not be provided by the district for use on a student’s personal device. |
| The Edgenuity Site Coordinator will assign the online course. |
| Parents or guardians will be required to sign a contract before their student is enrolled in a course, stating that they can meet all technology requirements required to complete the course. They will meet with the Site Coordinator to review the contract before signing. |
| Online courses during summer school will have a drop/add date of one and a half days after the start of summer school session. |
| All unit and final exams for the course must be completed in a secure environment with an Edgenuity teacher, Site Coordinator or designee being present. Students may occasionally need to stay after school to complete testing. Arrangements must be made through their Edgenuity teacher, Site Coordinator or designee and receive administrator approval before being allowed to stay after school. |

*** Note:** In the event of a special circumstance, administrators may request an exception be made to district guidelines through the administrator’s Academic Leadership Director.

High School Counselor Instructions to Register for Online Courses 2017-2018

1. Meet with student.
2. Decide on course or courses needed to complete TUSD graduation requirements and which course is the highest priority.
3. Read and review the Online Procedures Agreement (page 13) with the student and have them sign.
4. Send home the Edgenuity Online Procedures Learning Agreement with the student. Email a copy to the parent too.
5. Once the agreement is signed, enroll the student into Edgenuity.

Middle School Counselor Instructions to Register for Online Courses 2017-2018

1. Meet with student and parents. Review the Online Procedures Agreement.
2. Decide on the high school course that will be taken for high school credit and will meet TUSD graduation requirements. (See page 24)
3. Read and review the Online Procedures Agreement (page 13) with the student and have them sign.
4. Send home the Edgenuity Online Procedures Learning Agreement with the student. Email a copy to the parent too.

Once the agreement is signed, enroll the student into Edgenuity.

High School Online Learning Procedures Agreement

High School Credit Recovery and Virtual School

- I am committed to actively participating in the Online Education program
- If taking course off campus through Agave, must log in daily
- I must keep up with my daily targeted completion percentage
- I must pass all tests with a 60% or higher
- I am aware that I will be required to check the announcement section of Edgenuity daily
- I am aware that I will be able to see my progress on Edgenuity
- I will work on my Edgenuity course with academic integrity
- I am aware that if I am in danger of failing my course at midterm, contact will be made with my parent or guardian
- I am aware that if I am not at my targeted completion percentage at the end of the first 10 days of the start date, I will be given the option to drop the course with no consequences to my transcripts
- I am aware that I cannot drop the class unless it is within the first 10 days of the start date of the course
- I am aware that **ALL** tests and the final exam have to be completed at school with the supervision of a site facilitator. Students will **not** receive credit for any test or final exam they take outside of the designated school testing area
- I am aware that I will be required to take notes for each lesson for quizzes
- I am aware that I will be given two attempts to master each test with a 60% or higher, and that if I do not master the test after these attempts, I will meet with the teacher and Coordinator
- I am aware that I must complete all required coursework within **90 school days** of the start of the course.

Printed Student Name: _____ Student ID #: _____

Student Signature: _____

Parent Signature: _____

Date: _____

Middle School Online Learning Procedures Agreement

Middle School Concept Recovery and Virtual School

- I am committed to actively participating in the Online Education program
- I must keep up with my daily tasks
- I am aware that I will be required to check the announcement section of Edgenuity daily
- I am aware that I will be able to see my progress on Edgenuity
- I will work on my Edgenuity course with academic integrity
- I am aware that if I do not work in class consistently, parent/guardian will be contacted by teacher for a meeting.
- I am aware that any coursework taken for high school credit **will** be posted on my permanent high school transcript and will be calculated into cumulative grade point average.

Printed Student Name: _____ Student ID #: _____

Student Signature: _____

Parent Signature: _____

Date: _____

Student Expectations in Edgenuity

Students must view the Orientation Video for Edgenuity. If it was not automatically assigned, then follow these steps from the initial log in screen:

- 1.) Click the orange “Organizer” button
- 2.) Click the “Resources” button
- 3.) Click the “Orientation and How-To” button
- 4.) Click “Student Orientation Video”

***It is recommended that student review the orientation video regularly to be reminded of resources in the program.

Students are expected to:

- 1.) Log in at least every assigned lab time.
- 2.) Stay on pace to complete their course in the assigned time (stay in the blue or green on “Course Completed” pacing chart).
- 3.) Communicate regularly with the lab teacher to review progress and adjust end dates as needed.
- 4.) Maintain class notes in either eNotes in Edgenuity or a notebook that is reviewed by the lab teacher at least weekly.
- 5.) Make use of the student tools in Edgenuity:
 - a. Glossary
 - b. Transcript or Captions
 - c. Highlighting
 - d. Read Aloud or Translation
 - e. Standard, Graphing or Specialized Calculator
 - f. Course Specific References (Math Formula Sheets, Periodic Table)
 - g. Word Look Up
 - h. Digital Sticky Notes

Plagiarism and **Cheating** will not be tolerated. Offences will be subject to progressive discipline as outlined in the Guidelines for Student Rights and Responsibilities Handbook (GSRR). All students should be working on their Edgenuity course with academic integrity.

While working on a course:

- 1.) If the student fails the first attempt at a quiz:
 - a. Review the lesson
 - b. Review notes
 - c. Attempt the quiz a second time
- 2.) If the student fails the second attempt at a quiz:
 - a. Notify the lab teacher
 - b. After the lab teacher has reviewed the previous quiz attempts, meet and review notes together focusing on particular problem areas
 - c. Review the lesson focusing on problem areas and add supplementary notes
 - d. Attempt the quiz a third time
- 3.) If the student fails the third attempt
 - a. Notify the lab teacher
 - b. Schedule a tutoring session with the teacher of record or an appropriately certified teacher
 - c. Go to step #4
- 4.) If, after attempting and failing a quiz three (3) times, the student and teacher should:
 - a. Explore alternative assessments to demonstrate knowledge
 - b. If approved by the lab teacher, move to the next lesson

Edgenuity Teacher Responsibilities

1. Enrollment

- a. Contact counselor to enroll in course, or Counselor will contact teacher
- b. Within 24 hours the student, parent, and counselor will receive the login information
- c. The teacher will go over the Student Orientation quiz with student

2. Yearly Tasks

- a. Put up Edgenuity Flow Chart on Bulletin Board
- b. Put up brag board

3. Weekly Tasks

- a. Each Monday, speak with students that are in red/yellow and develop a plan for the student to get back on target and document on spreadsheet.
- b. Contact parent via phone or email with progress reports and plan, be sure to document on spreadsheet
- c. Each Friday, speak with students from Monday to follow up on their progress and plan and document the communication.
- d. Update brag board with students that are on target or above.

4. Daily Tasks

- a. Check dashboard for exclamation points and address each student that has one.
 - i. Reset quiz only if they have took complete notes. (see notes interventions)
 - ii. Unlock test only if they have took complete notes

5. Quiz Retakes (students may take quiz three times before it locks and requires a retake)

- a. Notes for Quiz Retakes
 - i. Hand-written or e-notes are acceptable. Notes must be reviewed prior to resetting a quiz or test.
 - ii. Notes must cover main topics.
 - iii. Look at objectives and overview from quiz. (No retesting will be permitted without completing these steps)
- b. Took Notes But Still Hasn't Passed Quiz
 - i. Refer to Edgenuity Site Coordinator

1. The teacher must communicate with Edgenuity Site Coordinator and, after discussion, *may* reset assignments or add supplemental assignments
6. Taking Tests (all tests must be unlocked)
 - a. You may not use notes on any test or the final exam.
 - b. If a student does not pass first test, follow same steps as quiz retakes.
7. Be Their Advocate
 - a. Coach each student on the importance of staying on task
 - i. Go over their assignment calendar with them daily
 - ii. Explain what they need to complete each day to complete the course on time
 - iii. Make sure the student is on task
 - iv. Get to know your students
 - v. Parent contact is key

Edgenuity Site Coordinator Duties

- 1.) Collaborate and communicate with:
 - a. Site Administration
 - b. Site Counselors
 - c. Site Teachers using Edgenuity
 - d. District Coordinator for Edgenuity
- 2.) Create site processes and procedures for identification, placement and monitoring of students utilizing Edgenuity
- 3.) Facilitate site's Counseling department in the facilitation of quarterly reports for all students in the following areas:
 - a. Credit deficiency
 - b. Concept deficiency
 - c. Grade level deficiency
- 4.) Ensure that credit deficient 12th graders are placed first in Edgenuity courses necessary for graduation
- 5.) Ensure that 8th graders in danger of retention during the current academic year are placed first in Edgenuity
- 6.) Ensure proper communication is occurring with students who are falling behind or failing to complete assigned Edgenuity courses
- 7.) Ensure records are maintained of:
 - a. Accommodations and Modifications of courses
 - b. Teacher of Record for courses
 - c. Students referred to credit recovery that are not part of their regular schedule
 - d. Email and hard copy communications with students and parents
 - e. Student completions
- 8.) Review School Wide Reports:
 - a. Attendance Logs
 - b. Average Scores
 - c. Group Progress
 - d. Individual Student Progress and Scores as needed
- 9.) Attend all Edgenuity PD/training sessions and procedural meetings

- 10.) Work with District Coordinator to resolve:
- a. Concerns with course content and grading scale
 - b. Technical problems
 - c. Concerns of inappropriate use by teacher or student

TUSD Graduation Requirements
(TUSD Governing Board Policy: IKF)

| | | |
|--|-----------|---|
| English | 4 | |
| Math | 4 | <ul style="list-style-type: none"> Algebra I (or equivalent), Geometry (or equivalent), Algebra II (or equivalent), a 4th credit of math |
| Science | 3 | Biology by end of sophomore year |
| Social Studies | 3 | <ul style="list-style-type: none"> World History, American History American Government (.5) Economics (.5) |
| World Language | 0 | |
| Fine Arts or Career and Technical Education | 1 | |
| Health | .5 | |
| Physical Education | 1 | |
| Electives | 6.5 | |
| <u>Total Credits</u> | 23 | |

Arizona Civics Graduation Requirement:

Beginning in the Spring of 2017, **ALL** students **must** pass the Arizona Civics assessment in order to graduate and be issued a diploma.