



MEETING OF: April 24, 2018

TITLE: Approval to Award Invitation for Bids (IFB) 18-73-C18 Mansfeld Magnet Middle School Kitchen HVAC System Replacement

ITEM #: 6

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure contractor services to remove and replace the existing Mansfeld Magnet Middle School kitchen HVAC system.

DESCRIPTION AND JUSTIFICATION:

Notification of IFB 18-73-C18 was emailed to 299 vendors using the District bidding service, www.azpurchasing.org . Public notice was also given in the official newspaper of the county on two separate dates during the bid process. The District Purchasing Department received three (3) bids and 60 "no bids."

Bids were reviewed by the District Project Manager and the contracted District Mechanical Engineer for vendor responsiveness to the required specifications. An abstract was created with the bids that were determined to be responsive. The bid abstract of the responsive and responsible vendors was reviewed by the Project Manager.

Award is recommended to the low bidder, Marsh Development, Inc.

The Executive Summary, a department recommendation and engineer review are attached for Board review.

Estimated expenditures for this project are \$250,000 which includes taxes and contingency. This project is expected to be funded by the Arizona School Facilities Board.

Kevin Startt will be available to respond to questions about the bid process.

BOARD POLICY CONSIDERATIONS:

In accordance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

<input type="checkbox"/>	District Budget
<input type="checkbox"/>	State/Federal Funds
<input checked="" type="checkbox"/>	Other School Facilities Board
<u>Budget Cost</u>	<u>Budget Code</u>
Estimated \$250,000	691.100.4720.6450.1520.61433.5013

Budget Certification (for use by Office of Financial Services only):

Date 4/17/18

I certify that funds for this expenditure in the amount of \$250,000 are available and may be:

☐ Authorized from current year budget




☒ Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing		4-16-2018
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Department Recommendation
 Engineer Review