

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

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MEMORANDUM

DATE: 4/17/2018

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Approval to Utilize District Job Order Contractor General Contractors Tucson High Magnet School Stadium Drainage Project

Dept: Projects
Pre-Proposal Date: N/A
Qualifications Due Date: February 21, 2018

Date Issued: February 1, 2018
No. of Individuals Attending: N/A
No. of Qualifications Received: 12

BACKGROUND

It is the intention of the Tucson Unified School District to procure a contractor utilizing the District's Job Order Contracting General Contractor Pre-Qualified listed of vendors for the Tucson High Magnet School Stadium Field Drainage Project.

EVALUATION

Request for Qualifications (RFQ) 18-69-C22 was emailed to four hundred thirty-one (431) vendors utilizing the District official bid board www.azpurchasing.org. Public notice was also given in the official newspaper of the county on two dates during the solicitation period. TUSD received twelve (12) Statement of Qualifications (SOQ) and sixty-one (61) "NO RESPONSES".

A five (5) person evaluation team reviewed all twelve (12) SOQs and scored them based on the criteria stated within the RFQ against the weight assigned to each. It was determined before the solicitation posting that the Pre-Qualification list will be determined based only on the scores and that there would be "No Interviews" per Arizona Administrative Code (A.A.C.) R7-2-1111.

The team scored each response based on the criteria and weight and determined to list the maximum allowed vendors per A.A.C. R7-2-1121. Committee Evaluation and Selection.

The list of vendors in order of precedence are:

Kittle Design & Construction
Concord General Contracting
Chasse Building Team
Core Construction
Lloyd Construction

The vendor being selected to provide service for the Tucson High Magnet School Stadium Field Drainage Project is Kittle Design & Construction the first vendor on the District JOC General Construction list.

Estimated expenditures for this project is \$308,000, which includes all taxes and 10% contingency.

AWARD RECOMMENDATION:

Project award is recommended to the following firm for the indicated service:

Kittle Design & Construction

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1100 through 1121 and all applicable Tucson Unified School District rules and regulations.

Concurrence:

Kevin Startt

4/17/2018

Kevin Startt, Purchasing Director

Date