



TUCSON UNIFIED SCHOOL DISTRICT

MEETING April 15, 2014
OF:

TITLE: Award Request for Proposal (RFP) No. 14-68-17 - Supplemental Tutoring Services

ITEM #: 12

Information:

Study:

Action: X

PURPOSE:

Approval to Award Request for Proposal (RFP) 14-68-17 Supplemental Tutoring Services. This is a supplement to RFP 13-48-17 – Tutoring Services.

DESCRIPTION AND JUSTIFICATION:

It is the intention of the District to procure as needed, if needed, tutoring services for District students and those identified students who are eligible to receive Title I services at private schools. This is a supplement to RFP 13-48-17 – Tutoring Services. All information contained in the proposal should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code Rule R7-2-1045-B.

This is a multi-term contract to multiple vendors beginning upon award with annual renewal options through June 30, 2017. Award recommendation was made by an evaluation committee. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award.

The notice of Request for Proposal was sent to one hundred seven (107) vendors as well as being advertised on the District's web site during the solicitation period. Eight (8) vendors responded with offers and fifteen (15) No-Bids were received.

Superintendent Goals of Achievement and Customer Service are supported by these services.

A District Title I representative will be present to answer questions regarding the use of this contract.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:		Budget Certification (for use by Office of Financial Services only):
X _____	District Budget	Date _____
_____	State/Federal Funds	I certify that funds for this expenditure in the amount of \$ _____
_____	Other _____	are available and may be:
<u>Budget Cost</u>	<u>Budget Code</u>	Authorized from current year budget
Est. \$350K/year -		Authorized with School Board approval
\$1.1 million over		Code: _____ Fund: _____
three years		

INITIATOR(S):		
Kevin Startt, Director of Purchasing		April 2, 2014
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
Confidentiality Statement

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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