



MEETING OF: April 14, 2015

TITLE: Approval to Purchase Computer Equipment for Technology Services using a Cooperative Contract

ITEM #: 22

Information:

Study:

Action: X

PURPOSE:

To approve the purchase of computer laptops and laptop carts for TUSD's Elementary Schools, and award under Mini-bid 15-85-15 using a State of Arizona Cooperative purchasing contract.

DESCRIPTION AND JUSTIFICATION:

Mini-bid 15-85-15 was issued for the Technology Services Department to procure computer laptops and laptop carts for TUSD's Elementary Schools. Included in this Mini-bid were 1,890 laptops computers (including Accidental Damage Protection and Computrace Theft Management Software) along with 63 laptop carts (each cart able to hold up to 30 laptop computers). All of the needed equipment and services are available from multiple contracted vendors through State and Cooperative Contracts.

A committee of Technology Services employees reviewed estimates from three (3) State and Cooperative Contracted vendors for the laptops and carts. The committee considered pricing, value, specifications, vendor capability, maintenance and warranty services provided. An Executive Summary and the department's award recommendation is attached.

Due Diligence has been completed by the Purchasing Department on the State of Arizona Cooperative Contract to be used for this purchase, and has been previously Board approved.

Scott Morrison, Interim Chief Technology Officer, will be present at the Board Meeting to answer questions regarding the District's need for this Technology Equipment.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X

District Budget

State/Federal Funds

Other

Budget Cost

Budget Code

\$1.9 million

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Diana Kerfoot, Procurement Specialist/Technical Analyst



04/06/15

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Executive Summary
 Committee Recommendation