



MEETING OF: April 14, 2015

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TITLE: Award of Request for Proposals (RFP) 15-80-C19 Point of Sale Student Finance Software

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ITEM #: 29

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Information:

Study:

Action: X

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PURPOSE:

To award RFP No. 15-80-C19, Point of Sale Student Finance Software. All information contained in the proposal file must remain CONFIDENTIAL until Governing Board award. This is in compliance with Arizona Administrative Code R7-2-1045(B).

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DESCRIPTION AND JUSTIFICATION:

RFP No. 15-80-C19 was issued to procure a Point of Sale Student Finance Software system for District employees, students and parents. The District will enter into a contract for these services beginning upon award until December 31, 2015, with a possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, December 31, 2019. The recommended offeror was determined to have submitted the proposal most advantageous to the District and pricing offered was deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The Notice of Request for Proposal was sent to 882 vendors through AZPurchasing. Four (4) vendors responded with offers and two-hundred thirty-three (233) no bids were received through AZPurchasing.

Julie Versluis and Michael Dunn will be present at the Board Meeting to answer questions regarding the Student Finance Point of Sale Software.

Kevin Startt, Director of Purchasing, will be present at the Board Meeting to answer questions regarding the procurement process.

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BOARD POLICY CONSIDERATIONS:

Governing Board Policy DJ-Purchasing Procedures.

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LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

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Legal Advisor Signature (if applicable)

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BUDGET CONSIDERATIONS:

Budget Certification (for use by Office of

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
Est Yr 1=\$225k, 5	
yr=\$505K	

Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget


Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing	4/1/2015	
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Confidentiality Statement</a>

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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