



FOOD SERVICES DEPARTMENT

2150 East Fifteenth Street
Tucson, Arizona 85719-6316

Office: (520) 225-4700
FAX: (520) 225-4867

April 1, 2015

To Whom It May Concern:

This package contains the Board Agenda Item for award of **RFP 15-79-C19, Food Service Operations Software System**. Information within the proposals and best and final offers should remain **Confidential** until Governing Board award. This is in compliance with Arizona State Procurement Rule R7-2-1045-B, which states:

Proposals shall be opened publicly at the time and place designated in the request for proposals in the presence of witnesses. The name of each offeror shall be publicly read and recorded, which record shall be retained by the school district. All other information contained in the proposals shall be confidential so as to avoid disclosure of contents prejudicial to competing offerors during the process of negotiation. Proposals and modifications shall be shown only to school district personnel having a legitimate interest in them or persons assisting the school district in evaluation.

If you have questions, please contact Patricia K. Bowers, Purchasing Manager, at 520-225-4740.