



MEETING OF: April 10, 2018

TITLE: Approval to use a Cooperative Contract for the Purchase and Installation of Video-Intercom Door Security Systems at School Sites for Expenditures in Excess of \$250,000

ITEM #: 8

Information:

Study:

Action: X

PURPOSE:

To obtain Governing Board approval for the purchase of Video-Intercom Door Security Systems for 52 District sites using a Mohave Educational Services Cooperative Contract that will cost approximately \$300,000.

DESCRIPTION AND JUSTIFICATION:

The District has a need to procure for approximately 52 Video-Intercom Door Security Systems. Due to the urgency and time constraints associated with the need for these security systems, it has been determined that use of a cooperative contract to procure for these security systems would be in the best interests of the District. Total approximate expenditures are expected to be \$300,000.

Mohave Educational Services Cooperative has performed a competitive process which resulted in a cooperative contract award to DH PACE. The attached Executive Summary further details the procurement process done by Mohave. A sample estimate from DH Pace for a school site that has already been completed is also attached as an example.

Due Diligence has been completed by the Purchasing Department on the Mohave Education Services Cooperative Contract to be used for this purchase and finds that it is in compliance with State and District procurement rules and policies. The pricing offered by the cooperative contract has been determined fair and reasonable. Use of the cooperative contract by school districts is authorized by Arizona Procurement Code R7-2-1191.

A representative from the District Operations/School Safety will be available to answer questions regarding the need for the security systems.

Diana Kerfoot, Purchasing Manager, will be present at the Board Meeting to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

In accordance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

<u>X (plant funds)</u>	District Budget
_____	State/Federal Funds
_____	Other _____
<u>Budget Cost</u>	<u>Budget Code</u>
\$300,000	500.100.2640.6430.SITE.XXXXX.5013

Budget Certification (for use by Office of Financial Services only):

Date 04/02/2018

I certify that funds for this expenditure in the amount of \$300000 are available and may be:

X Authorized from current year budget

Authorized with School Board approval



Code: Fund:

At various sites

INITIATOR(S):

Kevin Startt, Director of Purchasing		3-28-2018
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

<u>ATTACHMENTS:</u>
Click to download
 Example Estimate - DH Pace
 Executive Summary