

TUCSON UNIFIED SCHOOL DISTRICT

Purchasing Department

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MEMORANDUM

DATE: March 28, 2018

TO: Procurement File

FROM: Kevin Startt
Director of Purchasing

Subject: Executive Summary – Cooperative Contract Purchase of Door Security Systems

Dept.: Operations/School Safety

BACKGROUND

It is the intention of the Tucson Unified School District to procure Video-Intercom Door Security Systems for 52 school sites through a cooperative contract. Mohave Educational Services Cooperative executed an Invitation for Bids in 2016 for Doors, Locking Systems, Door Hardware and Operable Walls. Ten vendors responded with offers. Four vendors were determined responsive and responsible. DH Pace was awarded as one of the vendors providing goods and installation services on all specifications of the solicitation. There pricing has been determined to be fair and reasonable and in the best interest of the District.

A master quote under Mohave Cooperative Contract 16G-DHP-0916 pricing will be provided for the 52 school sites requiring Door Locking Systems as soon as it is available. Each school site system is estimated at \$4000 to \$6000. Anticipated expenditures for the 52 sites is expected to be approximately \$300,000. Attached to the agenda item, you will find an estimate under Mohave Cooperative Contract pricing from DH Pace for one of the school sites as an example.

I attest that the procurement process was conducted in accordance with Arizona Administrative Code R7-2-1191 (Cooperative Purchasing Authorized) and all applicable Tucson Unified School District policies and procedures. Purchasing staff has performed the due diligence on this cooperative contract and has approved it for use by the District.