



MEETING OF: April 5, 2016

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TITLE: Ratification of Salary and Non-Salary Vouchers for the period beginning February 1, 2016 through February 29, 2016.

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ITEM #: 16

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Information:

Study:

Action: X

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PURPOSE:

To approve the salary and non-salary vouchers for the period of February 1, 2016 through February 29, 2016.

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DESCRIPTION AND JUSTIFICATION:

Administration provides a list of salary and non-salary vouchers which have been issued in the previous period for review and approval. The Pima County Superintendent of Schools reviews an electronic submission of this data. A copy of the supporting documentation is maintained by the Financial Services Department and is available for review. A separate list of transactions for each voucher is also available in the office of the Governing Board.

Karla Soto will be available to respond to questions.

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BOARD POLICY CONSIDERATIONS:

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LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

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Legal Advisor Signature (if applicable)

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BUDGET CONSIDERATIONS:

☐ District Budget  
☐ State/Federal Funds  
☐ Other  
Budget Cost      Budget Code



Budget Certification (for use by Office of Financial Services only):

Date  
 I certify that funds for this expenditure in the amount of \$ are available and may be:  
☐ Authorized from current year budget  
☐ Authorized with School Board approval  
 Code:      Fund:

INITIATOR(S):

Karla Soto, Chief Financial Officer		03/18/2016
Name	Title	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Payroll Vouchers 02.16</a>
 <a href="#">Expense Vouchers 02.16</a>

TUCSON UNIFIED SCHOOL DISTRICT	BOARD AGENDA ITEM CONTINUATION SHEET
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