



MEETING OF: April 5, 2016

TITLE: Approval to use Cooperative Contract in excess of \$250,000 for Heating, Ventilation and Air Conditioning (HVAC) Services

ITEM #: 9

Information:

Study:

Action: X

PURPOSE:

To obtain Governing Board Approval for purchases of HVAC services from a Mohave Educational Cooperative purchasing contract that, in the aggregate for fiscal year 2016, will exceed \$250,000.

DESCRIPTION AND JUSTIFICATION:

A competitive mini-bid was completed and awarded on March 21, 2016 to Pueblo Mechanical and Controls for HVAC work at Tolson Elementary School. Pueblo Mechanical was awarded under the terms of Mohave Educational Services Contract 14G-PMAC2-0903 for \$237,000, which is under the Governing Board Threshold of \$250,000. The proposed work at Tolson is expected to be funded by the Arizona School Facilities Board Building Renewal Grants# 100201417-9999-013/016 .

Potential HVAC work at other District sites during the remainder of fiscal 2016 using Pueblo Mechanical under the Mohave Cooperative Contract are expected to be \$63,000. Total expenditures with Pueblo Mechanical under this cooperative contract for fiscal 2016 are expected to be \$300,000.

Approval to use this cooperative purchasing contract is requested from the Governing Board knowing that the aggregate District spend may exceed \$250,000 during the fiscal year. All single transactions that exceed \$250,000 will still need to be brought to the Governing Board for specific approval via a separate agenda item.

Marcus Jones, Architecture and Engineering Program Manager, will be present to answer questions regarding the need for HVAC services.

Diana Kerfoot, Purchasing Manager, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ - Purchasing Procedures

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

 Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	_____	District Budget
	_____	State/Federal Funds
X	_____	Other School Facilities Board Funds
	<u>Budget Cost</u>	<u>Budget Code</u>
	\$237,000	SFB BRG# 100201417-9999-013/016
	\$63,000	001.100.2460.6430.5013.00000.5013

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget

Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Kevin Startt, Director of Purchasing

3/28/2016

Name

Title

Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
[Click to download](#)

No Attachments Available

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET