

**Policy Title: Shared Governance**

The governing board office shall send any proposed policy change, which is coming to the board for study or action, to each school's site council. The board office shall send the proposal no later than one working day after the agenda item is posted or the board receives the proposed change, whichever is later. The board office shall similarly send any proposed policy change to the Superintendent's Student Advisory Council.

The board office shall invite the site councils and SSAC to send comments, adopted by vote, concerning the proposed change, to the board office, within five weeks. Any submission of comments should include the numbers of votes for or against the submission. The board office shall convey any such submissions to the board.

The board shall vote on the proposed change only after the five week period has passed. After five weeks the board may vote on adopting the proposal, either as originally sent to the site councils and SSAC or with changes that lie within the scope of the agenda item posted at the time that the proposal was sent.

The board may vote on the proposal before the 30 day period has elapsed if the board president declares that an emergency situation requires quicker action. The site councils and SSAC must receive notice of that declaration at least one week before the meeting for which action is proposed.