



MEETING OF: April 4, 2017

TITLE: Award of Request for Proposals (RFP) 18-04-22 Psychological Services for Exceptional Education

ITEM #: 15

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District Exceptional Education Department to purchase psychological services.

DESCRIPTION AND JUSTIFICATION:

RFP 18-04-22 was posted to www.azpurchasing.org TUSD's official bid board and advertised in The Daily Territorial. Notice was sent eighty-eight (88) vendors, TUSD received twenty-one (21) bids and twenty (20) "NO BIDS". After initial review of the proposals received by the Purchasing Department, all received proposals are being considered responsive and responsible and the submitted proposals were reviewed by a committee comprised of District employees. Estimated expenditures are \$400,000 per year; estimated expenditures for the full term of the contract are \$2.0 million. Please see attached document listing all vendors who submitted a proposal for consideration.

Award recommendation is based on the evaluation committee's scores during the review period, in accordance with AZ Administrative Code on evaluation of proposals. An award recommendation letter was received from the committee chair with recommendation of the evaluation team to award to the top 40% of vendors:

ProCare Therapy
STARS
Gary D. Stromberg
Ardor Health Solutions
Kaleidoscope
My Therapy Company
Progressus Therapy
Epic Developmental Services

The District intends to award this contract starting in fiscal year 2017-2018 (7/1/2017-6/30/2018), with the possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2022.

An Executive Summary and the evaluation committee's Written Recommendation are provided for your review in a separate communication as all information related to the proposals is confidential until award is made, in accordance with AAC R7-2-1045B.

Maura Clark-Ingle, Director of Exceptional Education will be present to answer questions regarding these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
Budget Cost	Budget Code
\$400,000/yr X 5 yrs	001.221.2140.6321.5076.00000.5076
= \$2M	

Budget Certification (for use by Office of Financial Services only):

Date _____

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget _____



Authorized with School Board approval _____

Code: _____ Fund: _____

INITIATOR(S):

Jacqueline Posey, Procurement Agent	3/23/17
Name	Title
	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement
 Responding vendors

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET