



MEETING OF: April 4, 2017

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TITLE: Award of Request for Proposals (RFP) 18-03-22 Nursing Services

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ITEM #: 14

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Information:

Study:

Action: X

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PURPOSE:

It is the intention of Tucson Unified School District to purchase nursing services.

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DESCRIPTION AND JUSTIFICATION:

RFP 18-03-22 was posted to [www.azpurchasing.org](http://www.azpurchasing.org) TUSD's official bid board and advertised in The Daily Territorial. Notice was sent to sixty-two (62) vendors, TUSD received twelve (12) bids and five (5) "NO BIDS". After initial review of the proposals received by the Purchasing Department, all received proposals are being considered responsive and responsible and the submitted proposals were reviewed by a committee comprised of District employees. Estimated expenditures are \$600,000 per year; estimated expenditures for the full term of the five year contract are \$3 million. Please see attached document listing all vendors who submitted a proposal for consideration.

Award recommendation is based on the evaluation committee's scores during the review period, in accordance with AZ Administrative Code on evaluation of proposals. An award recommendation letter was received from the committee chair with recommendation of the evaluation team to award to the top 50% of vendors:

Favorite Healthcare Staffing  
 EDU Healthcare  
 Delta-T Group  
 ProCare Therapy  
 NSI Nursing Services  
 Critical Nursing Solutions

The District intends to award this contract starting in fiscal year 2017-2018 (7/1/2017-6/30/2018), with the possibility of four (4) annual renewals, for a total contract period not to exceed five (5) years, June 30, 2022.

An Executive Summary and the evaluation committee's Written Recommendation are provided for your review in a separate communication as all information related to the proposal is confidential until award is made, in accordance with AAC R7-2-1045B.

Maura Clark-Ingle, Director of Exceptional Education will be present to answer questions regarding these services.

Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

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BOARD POLICY CONSIDERATIONS:

In compliance with GB Policy DJ - Purchasing Procedures.

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LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
\$400K/yr x 5yrs =	001.204.2130.6321.5076.00000.5076
\$2.0 million	
\$200K/yr x 5 yrs =	001.100.2130.6330.5077.00000.5077
\$1.0 million	



Budget Certification (for use by Office of Financial Services only):

Date  
I certify that funds for this expenditure in the amount of \$ are available and may be:  
Authorized from current year budget  
Authorized with School Board approval  
Code: Fund:

INITIATOR(S):

Jacquie Posey, Procurement Agent	3/23/2017
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 <a href="#">Responding vendors</a>
 <a href="#">Confidentiality Statement</a>

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM  
CONTINUATION SHEET