

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

P.O. Box 40400
1010 E. Tenth Street
Tucson, AZ 85717-0400
Phone (520) 225-6080
Fax: (520) 225-6082

MEMORANDUM

DATE: 3/16/2018

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Mini-Bid No. 18-66-C18
Tucson High Magnet School Stadium Synthetic Turf Replacement Project

Dept: Projects
Pre-Proposal Date: N/A
Proposal Due Date: March 14, 2018

Date Issued: February 28, 2018
No. of Individuals Attending: N/A
No. of Proposals Received: 4

BACKGROUND

It is the intention of the Tucson Unified School District to procure a contractor for the replacement of Tucson High Magnet School Football Stadium Synthetic Turf.

EVALUATION

IFB 18-66-C18 was mailed to five (5) cooperative contract vendors. TUSD received four (4) bids.

The contract shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

The bids were sent to the District contracted architect, Swaim Associates, for review and compliance with the specifications. An abstract was created based on all bids that were submitted. My award determination was sent along with the bid abstract to the TUSD Project Manager, Bill Hartigan for his review and concurrence letter. His letter of recommendation is attached.

AWARD RECOMMENDATION:

Contract award is recommended to the following firm for the indicated service:

Field Turf USA

Due Diligence has been completed by the Purchasing Department on the TCPN /NIPA Cooperative Contract to be used for this purchase and finds that it is in compliance with State and District procurement rules and policies. The pricing offered by the cooperative contract vendor has been determined to be fair and reasonable. Use of this cooperative purchasing contract by school districts is authorized by Arizona Procurement Code R7-2-1191.

Concurrence:

Kevin Startt

3/16/2018

Kevin Startt, Purchasing Director

Date