



MEETING OF: March 19, 2013

TITLE: Award of RFP 14-01-18 Life/AD&D and Supplemental Life/AD&D Benefits

ITEM #: 7

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to procure Life/AD&D and Supplemental Life/AD&D Benefits. All information contained in the proposal should remain CONFIDENTIAL until Governing Board Award. This is in compliance with Arizona Administrative Code Rule R7-2-1045-B

DESCRIPTION AND JUSTIFICATION:

RFP No. 14-01-18 Life/AD&D and Supplemental Life/AD&D Benefits.

Award recommendation was made by the Evaluation Committee using a weighted instrument for the specific evaluation criteria identified in the RFP. This is a multi-term award to a single vendor beginning upon award with annual renewal options through August 31, 2018. The recommended offerors were determined to have submitted proposals most advantageous to the District and the rates offered were deemed fair and reasonable.

An Executive Summary and the department's award recommendation will be sent separately to the Governing Board for review as information within the proposals is confidential until award. The notice of Request for Proposal was sent to seventy-two (72) vendors as well as being advertised on the District's web site during the solicitation period. Nine (9) vendors responded with offers and six (6) No-Bids were received.

Janet Underwood TUSD Benefits Manager will be present at the board meeting to answer questions regarding Life/AD&D and Supplemental Life/AD&D Benefits.

Kevin Startt, Acting Director of Purchasing will be present at the Board Meeting to answer questions about the procurement process.

Superintendent Goals Customer Service and Other District goals are supported by these services.

BOARD POLICY CONSIDERATIONS:

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X	District Budget
	State/Federal Funds
	Other
<u>Budget Cost</u>	<u>Budget Code</u>
Est. \$2.1 Million/Year	

Budget Certification (for use by Office of Financial Services only):

Date

I certify that funds for this expenditure in the amount of \$ are available and may be:

Authorized from current year budget


Authorized with School Board approval

Code: Fund:

INITIATOR(S):

Jacqueline Posey	3/8/2013
Name	Date

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:
Click to download
 Confidentiality Statement