



*Purchasing/Warehouse Services*

Date: January 29, 2013

To Whom It May Concern:

This package contains the Board Agenda Item for award of **RFP 14-01-18: Basic Life/AD&D and Supplemental Life/AD&D Benefits**. All information contained in the proposals should remain **Confidential** until Governing Board award. This is in compliance with the Arizona Administrative Code rule R7-2-1045-B which states:

Proposals shall be opened publicly at the time and place designated in the request for proposals in the presence of witnesses. The name of each offeror shall be publicly read and recorded, which record shall be retained by the school district. All other information contained in the proposals shall be confidential so as to avoid disclosure of contents prejudicial to competing offerors during the process of negotiation. Proposals and modifications shall be shown only to school district personnel having a legitimate interest in them or persons assisting the school district in evaluation.

If you have questions, please contact Kevin Startt, Acting Director of Purchasing at 225-6080.