

TUCSON UNIFIED SCHOOL DISTRICT
Tucson, Arizona
SUPERINTENDENT'S LEADERSHIP TEAM CONTRACT & ADDENDUM
(Special Form for Interim Assignment)
2016-2017 SCHOOL YEAR

Teri Melendez, ("Employee") being appointed hereby to perform duties of Interim Deputy Superintendent in the Tucson Unified School District for the 2016-2017 school year, effective March 30, 2017 and continuing to and through June 30, 2017, hereby agrees to perform faithfully all job duties assigned and such other tasks as reasonably directed or assigned and agrees to enforce and follow all Governing Board policies and perform assigned duties in a professional manner. This contract will not be renewed beyond June 30, 2017, unless specific action is taken by the District's Governing Board to do so.

This Contract is expressly conditioned upon the Employee's holding (or having filed an application and completed all the requirements for) a legal Arizona Certificate or License appropriate to the position.

If the Employee's certificate or license is scheduled to expire during the term of this Contract, Employee agrees to renew such certificate and provide proof to the District of such at least sixty (60) days prior to the date Employee's certificate or license is scheduled to expire.

This Contract is expressly conditioned on Employee's holding and maintaining during the entire contract a valid fingerprint card issued pursuant to A.R.S. §41-1758 if required for obtaining the certificate or license.

If SEI Endorsement is required for this position, this contract is expressly conditioned upon the following: (1) Employee's taking the necessary steps to obtain SEI endorsement; (2) pending full SEI endorsement, Employee must comply with the requirements for provisional SEI Endorsement.

In consideration of the duties assigned to the employee, satisfactorily performed, the Board agrees to pay the Employee, by installment payments made in the same time and manner as salary payments paid to other twelve-month District administrators, an annualized base salary ("Base Salary") in the amount of One Hundred Forty-Four Thousand Forty Dollars (\$144,040.00), prorated for the term of this contract. If this contract is terminated before expiration for any reason, the salary will be paid through the date of separation.

In lieu of the District's vacation leave policy for twelve-month administrative employees, the Employee shall be awarded six (6) days of vacation leave for her use during the term of this Contract; the Employee shall be paid for her unused vacation at the time of her separation from the District based upon a daily rate of pay of Five Hundred Fifty Four Dollars (\$554.00) per day.

In lieu of, and not in addition to, the personal leave days provided by policy to twelve-month administrative employees, the Employee shall receive two (2) days of personal leave for the term of this Contract to be used in the Employee's discretion for personal purposes, including the purpose of consulting with parties outside of the District. The Employee shall not be paid for her unused and accumulated personal leave at the time of her separation from the District.

In lieu of, and not in addition to, the sick leave days provided by policy to twelve-month administrative employees, the Employee shall be entitled to four (4) days of sick leave for use during the term of this Contract. The Employee shall not be paid for her unused sick leave upon her separation from the District.

In lieu of, and not in addition to, fringe benefits normally afforded to members of the Superintendent's Leadership Team, including but not limited to health and other insurance programs, travel expense allowance or

reimbursement, and other fringe benefits, the Employee shall be paid a stipend of Three Thousand Dollars (\$3,000.00) over the term of this Contract.

Employee hereby accepts this appointment subject to the provisions listed above and understands that failure to return this properly signed contract to the Human Resources Department within fifteen (15) days will void this offer of employment.

Employee/Administrator
EMPID:

Date

Michael Hicks
Governing Board President

Approved at a legally convened Governing Board Meeting on March 17, 2017