

**Tucson Unified School District No. 1
Governing Board Special Meeting
Board Room, Morrow Education Center
1010 East Tenth Street
Tucson, Arizona 85719**

**October 2, 2012
4:00 p.m.**

MINUTES

Present:

Miguel Cuevas, President
Michael Hicks, Clerk
Mark Stegeman, Member
Alexandre Borges Sugiyama, Ph.D., Member – *arr. @4:26 p.m.*

Not Present:

Adelita S. Grijalva, Member

Also Present:

John Pedicone, Ph.D., Superintendent
Martha Durkin, Lead Legal Counsel
Maria Menconi, Ed.D., Interim Deputy Superintendent
Yousef Awwad, Chief Financial Officer
John Gay, Chief Information Officer
Candy Egbert, Chief Operations Officer
Pam Palmo, Interim Executive Director of Human Resources
Maggie Shafer, Assistant Superintendent, Elementary/K-8 Leadership
Cara Rene, Director, Communications and Media Relations
Lorrane McPherson, Interim Executive Director, Exceptional Education
Bryant Nodine, Program Manager, Planning Services, Operations
Jeff Coleman, Director, School Safety, and Staff
Mary Alice Wallace, Director of Staff Services to the Governing Board
Sylvia Lovegreen, Senior Staff Assistant II to the Governing Board
Michele Gutierrez, Senior Staff Assistant I to the Governing Board
Frances Banales, President, Tucson Education Association
Dan Ireland, Vice President, Tucson Education Association
Jamar Younger, *Arizona Daily Star*

SPECIAL MEETING CALLED TO ORDER – 4:09 p.m.

ITEM

ACTION

ACTION ITEMS

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| 1. Schedule an executive meeting at this time to consider the following matters – | |
| A. Legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 Subsections (A)(3) and (A)(4)
1) Fisher-Mendoza | |
| B. Personnel issues pursuant to A.R.S. §38-431.03 (A)(1); legal advice/instruction to attorney pursuant to A.R.S. §38-431.03 (A)(3) and (A)(4)
1) Appointment of member to the Governing Board Audit Committee
2) Superintendent’s Goals 2012-2013 | |
| C. Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property pursuant to A.R.S. §38-431.03 Subsection (A)(7)
1) School sites update on agreements
2) Land acquisition | |
- Michael Hicks moved approval; Mark Stegeman seconded. Approved 3-0. Alex Sugiyama was not present for the vote; Adelita Grijalva was not present at the meeting.

SPECIAL MEETING RECESSED – 4:10 p.m.

SPECIAL MEETING RECONVENED– 6:34 p.m.

PLEDGE OF ALLEGIANCE

Mark Stegeman led the Pledge of Allegiance.

As a point of personal privilege, John Pedicone announced that TUSD’s Becky Cavazos, Teacher at Borton Primary Magnet School, has been selected as one of only five Ambassadors for Excellence in the selection process for Arizona Teacher of the Year. The Arizona Teacher of the Year will be announced on November 17, 2012.

ITEM

ACTION

CALL TO THE AUDIENCE (20 minutes)

The following are names of individuals who spoke and the subject of their comments:

Marilyn Calhoun – Shared decision-making in addressing budget deficit;

Pat Billings – Elimination of campus monitor liaison positions;

Travis Klein – Pueblo High School classroom minutes issues;

Dan Ireland – TUSD budget and Prop 204;

Frances Banales – Inclusiveness in decision-making process re TUSD budget;

Jasmine Perez – Tucson High Magnet School campus liaisons;

Margie Clement – Fine arts eligibility for her son;

Miguel Cuevas entertained a motion to extend the *Call to the Audience* to accommodate the remaining three speaker requests.

Mark Stegeman moved to extend the *Call to the Audience*; Michael Hicks seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

Lillian Fox – The use of substitute teachers rather than advertising positions at Cholla; cost of utilities for irrigation;

Betts Putnam-Hidalgo – Scheduling issues related to town hall meetings;

Jesus Trujillo – *He did not appear when his name was called.*

Mark Stegeman requested staff follow-up on classroom minutes at Pueblo and the use of substitute teachers at Cholla.

Michael Hicks asked for follow-up on the fine arts eligibility issue.

INFORMATION ITEMS

- 2. Update on Refinement of Business Practices Related to Enterprise Resource Planning (ERP)

Information only.
No action required.

John Pedicone and Yousef Awwad presented information and responded to comments and questions from Miguel Cuevas, Alex Sugiyama, Mark Stegeman, and Michael Hicks.

ITEM

ACTION

INFORMATION ITEMS (continued)

3. Board Member Report on Technology Oversight Committee (TOC) Information only.
No action required.

Michael Hicks reported on the most recent meeting of the TOC. Also participating in the discussion were John Pedicone, Alex Sugiyama, Miguel Cuevas and Cara Rene.

ACTION ITEMS

4. Appointment of Member to the Governing Board Audit Committee Miguel Cuevas moved approval as stated; Michael Hicks seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

Mr. Cuevas moved to appoint J. Thomas House for a 4-year term to expire August 31, 2016. Mark Stegeman commented.

STUDY ITEMS

5. Explanation of Instructional Minutes Studied only.
No action taken.

John Pedicone, Yousef Awwad, Abel Morado, and Maggie Shafer provided an overview with explanations related to Average Daily Membership (ADM) calculations, enrollment issues, required instructional hours and instructional days, and holidays. Also participating in the discussion were Alex Sugiyama, Mark Stegeman, Miguel Cuevas and Michael Hicks.

STUDY/ACTION ITEMS

6. Update on School Master Plan Process Studied only.
No action taken.

Bryant Nodine, John Pedicone, Yousef Awwad, and Candy Egbert provided the update and responded to comments and questions from Mark Stegeman, Miguel Cuevas, and Alex Sugiyama.

ITEM

ACTION

STUDY/ACTION ITEMS (continued)

7. Report of the Subcommittee on Policies

Approved policies may be viewed on the District web page – www.tusd1.org

Action

Miguel Cuevas made introductory comments about Items No. 7 (a-h).

- a) Governing Board Policy Code DD – *Funding Proposals, Grants, and Special Projects* (new)
- c) Governing Board Policy Code EEAEAA – *Drug and Alcohol Testing for Commercially Licensed Drivers* (new)
- g) Governing Board Policy Code A – *District Mission, Vision and Values* (revision)
- h) Governing Board Policy Code GBBCA – *Staff Health-Communicable Disease* (eliminate)

Michael Hicks moved approval of Items No. 7 (a), (c), (g), and (h); Mark Stegeman seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

Mark Stegeman requested that Item Nos. 7 (b), (e) and (f) be discussed individually; Michael Hicks asked that 7 (d) be considered separately.

7. b) Governing Board Policy Code DDA – *Funding Sources Outside the School System* (new)

Miguel Cuevas provided a brief overview of this policy. Mark Stegeman requested that the following statement be added to the policy: *The Governing Board will receive quarterly summary reports of all grants approved, including the amount of each grant.*

Mark Stegeman moved approval with the addition of the sentence discussed; Michael Hicks seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

7. c) Governing Board Policy Code KCD – *Public Gifts and Donations to Schools* (new)

Following comments by Miguel Cuevas, Michael Hicks suggested eliminating the second bullet in the policy which reads: *It will not begin a program that the Board would be unwilling to take over when the gift or grant funds are exhausted.* Martha Durkin provided legal advice. Mark Stegeman and John Pedicone also commented.

Michael Hicks moved approval with the elimination of the second bullet; Mark Stegeman seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

ITEM

ACTION

STUDY/ACTION ITEMS (continued)

7. Report of the Subcommittee on Policies (cont.)

Approved policies may be viewed on the District web page – www.tusd1.org

Action

7. d) Governing Board Policy Code IHBF – *Homebound Instruction* (revision)

Mark Stegeman moved approval; Michael Hicks seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

In response to a question from Mark Stegeman, Martha Durkin provided additional information.

7. e) Governing Board Policy Code IIEA – *High School Subject Taken in Seventh and Eighth Grades* (revision)

Mark Stegeman moved approval; Michael Hicks seconded. Approved 4-0. Adelita Grijalva was not present at the meeting.

Martha Durkin responded to a question from Mark Stegeman. John Pedicone also commented.

Study

Miguel Cuevas asked board members to study Items No. 7 (i-k) and submit any comments or concerns to Martha Durkin.

i) Governing Board Policy Code GCAA – *Application for Position* (revision)

Studied only.
No action taken.

j) Governing Board Policy Code JLCD – *Administering Medicines and Treatments to Students* (revision)

k) Governing Board Policy Code GBGCA – *Proof of Immunization* (new)

SPECIAL MEETING ADJOURNED – 10:01 p.m.

Approved this 12th day of March, 2013.

TUCSON UNIFIED SCHOOL DISTRICT NO. ONE

By _____
Kristel Ann Foster, Clerk
Governing Board