

AP Testing

TUSD IGA
with the
University of Arizona

Justification for IGA

- Approximately 2,700 exams will be administered in 13 subject areas to 1,500 students over a 10 day period.
- The University of Arizona Testing Office will administer the exams under the guidance of Leah Chavez and Kelsii Dyer. Chuck McCollum and the CTE staff will act as TUSD representatives.
- The exams will take place over the 10 day period and will be housed in 11 buildings on the UA campus.

Staffing & Security

- The University of Arizona will provide trained and certified staff to proctor. We would have to train proctors from each site and in some cases supply substitutes.
- Ensure the security and confidentiality of the exams. Exams will be stored either at the UA or CTE office. Otherwise exams would be distributed over 11 locations.
- UA will ensure that employees working with minors under the age of 18 have undergone background checks and pay the cost of background checks.

Location & Supplies

- Central location with ample parking and facilities to accommodate number of exams. TUSD in comparison would use 11 different locations with make shift facilities.
- Hotel conference rooms nor PCC could provide the necessary facilities in one location.
- Partnering with the UA enables the educational process to continue at our high schools without any scheduling modifications for testing.
- The UA will furnish supplies especially in the languages that TUSD does not possess either in quantity or quality.

COST

- The IGA calls for the cost to TUSD not to exceed \$36,000.
- The budget code for the requisition has been established and a budget modification will be done through Secondary Leadership.
- CTE budget analysts will create the requisition and follow through with the PO after testing is completed.