

The logo for TUUSD, consisting of the letters 'TUUSD' in a bold, italicized, white sans-serif font. The letters are slightly shadowed, giving them a three-dimensional appearance as if they are floating above the blue background.

TUUSD

Office of Project Management

ERP PROJECT UPDATE

MARCH

Completed - February

Training

- Managing Employees (3 of 3)
- Using HR
- Purchasing & Payables Training
- Accounts Receivable Training

Setup

- HR configuration
- Position Control setup
- Begin building position inventory
- Purchasing & Payables configuration
- Requisition approval routing



In Process - March

Training

- ePARs
- GL Budgeting
- GL Report Builder
- DAC (Site User) Training
- Warehouse

Setup

- HR (contracts, education, certifications)
- ePAR setup and routing
- Positions and supplemental pays
- Requisition approval routing continues
- Check configuration testing



Preparing - April

Training

- DAC Training
- Garnishments
- Substitute Interface & Time Card Interface
- Payroll Processing

Setup

- Substitute Interface & Time Card Interface
- Benefits Enrollment
- Assigning Accounts to DACs



Scope Planning Update

Time and Attendance RFP Asset Management RFP

**Infinite Vision ERP
System Setup Processing & Planning**

Steering Committee – External Interfacing Applications
ERP External Systems Implementation Matrix – Scope Planning

Interface / Function	2017-18 RFP	2018-19 Implementation	2019-20 RFP	2020-21 Implementation
Est. Coding-Asset Management	☐	☐	☐	☐
Time & Attendance Management System	☐	☐	☐	☐
Student Records / POS / Bookstore - BlueBase	Raman - will current process & functionality		☐	☐
Single-Sign-On	Raman - will current process & functionality		☐	☐
Security Badges	Raman - will current process & functionality (Site App)		☐	☐
POS Food Service	☐	☐	☐	☐
Applicant	Completed 2018		☐	☐
Staff Search Management	Raman - will current process & functionality (Self-Dir)		☐	☐
Online 101 Credits	Raman - will current process & functionality (Vendor)		☐	☐
SLC's - Freshworks (Higgs)	Raman - will current process & functionality (Site App)		☐	☐

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Infinite Vision ERP System Setup Processing & Planning

Steering Committee – External Interfacing Applications

ERP External Systems Implementation Matrix – Scope Planning

Interface / Function	2014-15 RFP	2014-15 Implementation	2015-16 RFP	2015-16 Implementation
Bar Coding – Asset Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Time & Attendances Management System	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Student Finance POS- Bookstore – BlueBear	Remain with current process & functionality		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Single-SignOn	Remain with current process & functionality		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Security Badges	Remain with current process & functionality (Silo App)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
POS Food Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Applitrack	Completed 2013	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Text Book Management	Remain with current process & functionality (Destiny)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Online TAX Credits	Remain with current process & functionality (Vendor)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
IELC's –Preschools (Maggie)	Remain with current process & functionality (Silo App)		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

DAC Training

- **Mandatory Training**
 - Access to ERP based on complete full day training session
- **Offered 24 times in March and April**
 - Users can sign up for a class via True North Logic
- **Attendees:**
 - **Approvers and designees**
 - Principals, Assistant Principals
 - Directors, Managers, etc.
 - **Requestors (Originators)**
 - Executive Assistants, Office Managers, Administrative Assistants, etc., HS Finance Managers

DAC Training Topics

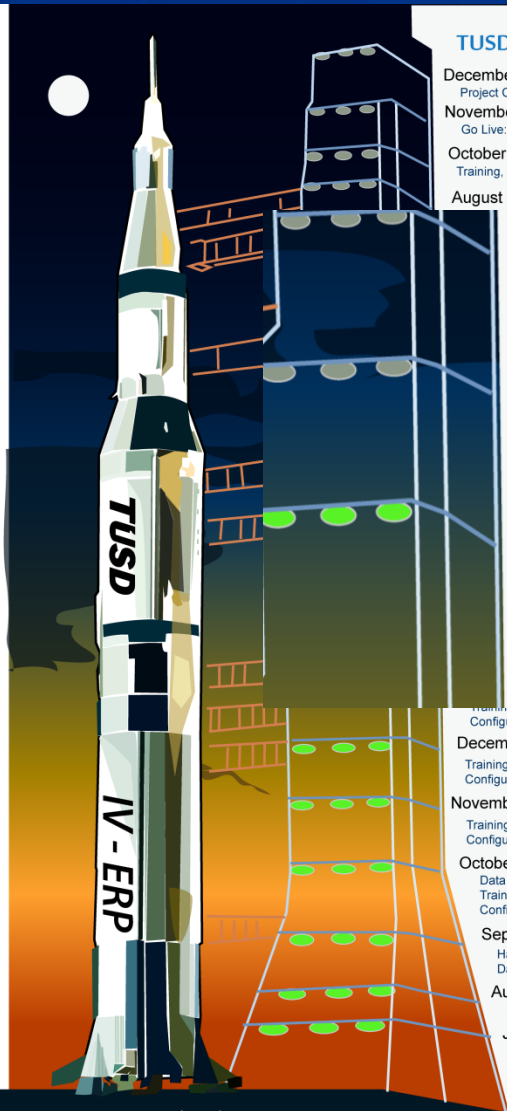
- **Purchasing**
 - Purchase Requisitions and Reporting
- **Warehouse**
 - Ordering paper, TUSD Print Shop , and any warehouse function
- **General Ledger**
 - Reporting, Modification forms, Budget transfers, etc.
- **ePars**
 - Replacing PAF/RAF, Personnel Action Forms and Recruitment Action Forms
- **Employee Self Service**
 - Paycheck information, Leave balances, Direct deposit

User Acceptance Testing

Process of verifying that a deliverable or project phase is complete and acceptable for end users

- March/April
 - Employee Data Deliverables and Project Phase Completion for:
 - Employee Maintenance Data – Payroll & HR
 - Employee Schools and Degrees - HR
 - Employee Deductions - Payroll

Critical Path Review



TUSD's 2014-15 ERP Implementation Plan

December 2015

Project Completion

November 2015

Go Live: Fixed Assets-Reconciliation

October 2015

Training, Configuration, Data Import, Acceptance Testing: Fixed Assets

August 2015

April 2015

Training: Substitute Interface, Time Clock Interface, Payroll Processing
Go Live: Remote Requisitions, ePARs, Human Resources - Create Contracts
Acceptance Testing: General Ledger, Accounts Receivable, Payroll
Contracts, ePARs

March 2015

Training: Warehouse, General Ledger Reports & Budget,
ePARs, DAC User Training
Configuration: Payroll Positions & Pay 2, ePARs, Warehouse
Data Import: Warehouse

February 2015

Training: Accounts Receivable, Purchasing & Payables, iVisions Workflow,
Benefits Enrollment
Configuration: Accounts Receivable, Purchasing & Payables, iVisions Workflow,
Benefits Enrollment
Data Import: Vendor

Training: Vendor Community
Configuration: Position Control

December 2014

Training: Payroll Deductions & Leave Plans, Managing Employees
Configuration: Payroll Deductions & Leave Plans, Payroll Positions & Pay 1

November 2014

Training: Payroll Salary Schedules & Work Calendar
Configuration: Payroll Salary Schedules & Work Calendar

October 2014

Data Import: General Ledger, Personnel
Training: Security/System Administration, General Ledger
Configuration: Security/System Administration, General Ledger

September 2014

Hardware Installed
Data Conversion & Input: Personnel, General Ledger, Vendor

August 2014

System Setup & Configuration Needs Identified

July 2014

Contract signed
Project Kick-off
Hardware Platform Designed & Ordered

Legend

● Phase check-out complete. ● We are experiencing a technical issue, please stand by. ● Houston, we have a problem

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