

301 Committee
Meeting Minutes
February 8, 2018 4:30-5:45pm

In Attendance:

Jason Freed. TEA President (Co-Facilitator)
Maricela Meza, Director, Employee Relations (Co-Facilitator)

Committee Members:

Frank Armenta, Timothy Batten, Margaret Chaney, Lori Conner, Elizabeth Houston-Judd, Dan Ireland, Richard Sanchez, Chandra Thomas

Also Present:

Renee Weatherless, Executive Director, Financial Services (financial update presentation)

Introductions: Maricela and Jason welcomed the committee and the group exchanged introductions.

Overview of 2016-17 SY Plan/Role of Committee: Mr. Freed provided the committee an overview of committee work for the 2016-17 Plan year and the work that was done as it related to surplus years. Additionally, he provided the group a summary of what their role is as we look to the 2018-19 Plan year.

Financial Report: Ms. Weatherless provided the group the FY 2017-2018 Expenditure Update from December which was included in materials previously provided as an attachment for the 1/30/2018 Governing Board meeting. She briefly reviewed the report and focused on the last page regarding 301 Performance Pay.

The balance at the close of plan year 2016-17 was \$129,987. The 2016-17 Plan allowed for 5% carryover to address any surplus appeals/errors.

Internal audit (Grandfathered Employees): Ms. Meza provided a brief overview on who the Grandfathered Employees are as it relates to the 301 Pay for Performance Plan. She discussed the Internal Auditor review and the group shared initial concerns as some have Grandfathered staff currently working at their site. Due to time constraints, the committee will continue this discussion at the next meeting.