TUSD
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TUCSON UNIFIED SCHOOL DISTRICT

MEETING OF: February 14, 2017

TITLE: Approval of Invitation for Bids (IFB) 17-45-C17 New Bus Lease to Purchase

ITEM #: 9

Information:

Study:

Action: X

PURPOSE:

It is the intention of the Tucson Unified School District to lease to purchase 30 new buses. There are two (2) different bus models being solicited under this bid. TUSD Operations plans to purchase twenty-one (21) 72 passenger buses and nine (9) 36 passenger special needs buses. Buses must be delivered to The Tucson Unified School District Transportation Department, no later than July 28, 2017.

DESCRIPTION AND JUSTIFICATION:

IFB 17-45-C17 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to one-hundred six (106) vendors. TUSD received four (4) bids and thirty-three (33) "NO BIDS".

The submitted bid documents were reviewed by the TUSD Transportation Contract Liaison, Ken Bolle, along with the TUSD Procurement Agent, Kevin Oster. After careful review, all bids are being considered responsive and responsible; Auto Safety House, Canyon State Bus Sales, RWC International and Transportation Services Co (TSC). An abstract was created based on all bid pricings that were submitted for both vehicle types. It has been determined that TSC Inc. submitted bid pricing which was lowest for both vehicle requirements of this IFB.

It has been determined that under A.A.C. R7-2-1031, subsection C that this vendor is the single lowest responsible and responsive bidder for all materials or services under this IFB. Award recommendation is to Transportation Services Company (TSC Co.)

Estimated expenditures for 21 each 72 Passenger buses is $2,058,070.56 and 9 each 36 Passenger buses is $924,417.36. Both vehicles combined totals is expected to be $2,982,487.92 excluding taxes. It is the intent to finance lease these 30 buses through Ally Bank, who is partnering with TSC. Inc. to provide financing under this IFB. The amount to be financed through Ally Bank is $3,149,507.24 at a rate of 2.54% ($661,890.33 Yr. X 5). Total expenditures including tax and interest over the five year period is estimated to be $3,309,452.

An Executive Summary, Department Award Recommendation and Proposed Amortization are attached for the Governing Board to review.

Stuart Duncan, Chief Operations Officer will be present to answer questions regarding this project. Kevin Startt, Director of Purchasing, will be present to answer questions regarding the procurement process.

BOARD POLICY CONSIDERATIONS:

Compliance with Governing Board Policy DJ, Purchasing Procedures.

LEGAL CONSIDERATIONS:

For all Intergovernmental Agreements (IGAs), Initiator of Agenda Item provides the name of the agency responsible for recording the Agreement after approval:

For amendments to current IGAs, Initiator provides original IGA recording number:

Legal Advisor Signature (if applicable)

BUDGET CONSIDERATIONS:

X District Budget
State/Federal Funds
Other

Budget Cost	Budget Code
$3,309,452 over five years	
50% - $1.66 million	610.410.2710.6736.5070.00000.5070
25% - $827K	610.513.2710.6736.5070.80301.5070
25% - $827K	610.513.2710.6736.5070.80302.5070

Budget Certification (for use by Office of Financial Services only):

Date
I certify that funds for this expenditure in the amount of $ are available and may be:
Authorized from current year budget
Authorized with School Board approval
Code: Fund:

INITIATOR(S):

Name	Title	Date
Kevin Startt, Director of Purchasing		2/7/2017

DOCUMENTS ATTACHED/ ON FILE IN BOARD OFFICE:

ATTACHMENTS:

Click to download

- Executive Summary
- Department Recommendation
- Proposed Amoritization Schedule

TUCSON UNIFIED SCHOOL DISTRICT

BOARD AGENDA ITEM
CONTINUATION SHEET