

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

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MEMORANDUM

DATE: 01/30/2017

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Invitation For Bid No. 17-46-C18
STARR-TAPP Renewal Grant – Re-Roofing Project

Dept: Architect & Engineering
Pre-Proposal Date: January 18, 2017
Proposal Due Date: January 27, 2017

Date Issued: January 12, 2017
No. of Individuals Attending: 14
No. of Proposals Received: 4

BACKGROUND

It is the intention of the Tucson Unified School District to replace existing roofs at Starr-Tapp. Funding for this project is expected to be by the Arizona School Facilities Board.

EVALUATION

IFB 17-46-C18 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to Four-hundred twenty-one (421) vendors, TUSD received four (4) bids and ninety-two (92) "NO BIDS".

R7-2-1031 – Bid evaluation and award. The contract or contracts shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

The submitted bid documents were reviewed by the district's project architect Mark Bollard, Swaim and Associates, along with the project manager Linda S. Wright. Both agreed that the submitted bid pricings were considered fair and reasonable. After careful review of these bids the following bids are being considered responsive and responsible; Flynn Southwest LP (Bobby Baker), Progressive Roofing, and Roofing Southwest. TUSD also received a bid from JBS Roofing which has been determined to be Non-responsive.

An abstract was created based on all bid pricings that were submitted for both STARR and TAPP Re-Roofing Projects. It has been determined that Progressive Roofing submitted bid pricing was lowest overall for these projects and that only one contractor should be awarded under this IFB. It has been determined that under A.A.C. R7-2-1031, subsection C that this vendor is the lowest bid for the complete project and that they were determined

to be responsible and responsive bidder for all materials or services under this IFB. Award recommendation has been determined to be in the district's best interest.

Estimated cost for TAPP is \$423,054.00 and STARR is \$100,504.00 for a total expenditure of \$ 523,558.00 (W/Tax \$546,789.00)

AWARD RECOMMENDATION:

Contract award is recommended to the following firm for the indicated service:

Progressive Roofing

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1031 (Bid evaluation and award) and all applicable Tucson Unified School District rules and regulations.

Concurrence:

Kevin Startt

2-3-2017

Kevin Startt, Purchasing Director

Date