

Policy Title: Text/Supplementary Materials Selection and Adoption

Policy Code: IJJ

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As provided by State law, "textbook" means printed instructional materials or digital content, or both, and related printed or nonprinted instructional materials, that are written and published primarily for use in school instruction and that are required by a State educational agency or a local educational agency for use by pupils in the classroom, including materials that require the availability of electronic equipment in order to be used as a learning resource.

As required by State law, the Board shall approve the course of study and all materials for each course prior to implementation of the course. If any course does not include a basic textbook, the Board shall approve all supplemental materials for use in the course prior to or simultaneous with approval of the course. If any course includes a basic textbook and uses supplemental materials, the Board shall approve the textbook and all supplemental materials that are used in the course prior to or simultaneous with approval of the course. If the course includes a basic textbook or supplemental materials that were not approved by the Board before or at the time the course was approved, the teacher may not use the textbook or supplemental materials until they have been approved by the Board. will have final approval and adopt all new textbooks, supplementary course books, E-textbooks and course software.

Commented [RS1]: Added language mostly taken from ARS § 15-721.

The Superintendent shall establish textbook selection procedures that shall provide for the ~~appropriate~~ involvement of staff members, students, and community members who shall review the materials and provide a recommendation for or against approval, before the textbooks are introduced to the Board for approval. These procedures should provide for the establishment of textbook selection committees. Recommendations from textbook selection committees will be forwarded to the Superintendent and Board. All textbook selection committee meetings shall be open to the public.

Commented [RS2]: According to ARS § 15-721.

~~All textbooks and supplementary materials recommended~~ Textbooks, supplementary course books, E-textbooks and course software for common schools use in the District recommended by textbook selection committees will be placed on display in the District office for a period of at least sixty (60) days prior to the meeting at which the Board will consider their adoption. Supplemental materials may also be approved by Assistant Superintendents and brought to the Governing Board for final approval.

Commented [RS3]:

Final recommendations for the adoption of core and supplemental instructional materials will be submitted to the Board in a time frame ~~to within~~ which instructional materials can be approved and ordered prior to the start of the course(s), including adequate time for the Board to request and consider revisions to information submitted before taking a final vote.

~~In- Before recommending any textbook or supplementary materials for Board approvals, administrator committees will strive ensure that for continuity of textbooks throughout the it the materials are appropriate for the general curriculum, both across and within grade levels and courses different grades and use the same book series in all classes of the same grade. Exceptions to this must be approved by the Superintendent.~~

Objectives of Selection

It is the responsibility of the ~~administration, and, if applicable, school text materials~~ selection committees, to:

- Recommend resources that will support and enrich the general curriculum, taking into consideration the varied interests, abilities, learning styles, and maturity levels of students served-;
- Recommend resources that will stimulate growth in factual knowledge, critical analysis of differing sides of issues thinking skills, literary appreciation, aesthetic values, and recognition of various societal values-;
- ~~Place principle above personal opinion and reason above prejudice in the r~~ Recommendation of high quality resources of the highest quality in order to assure that are comprehensive collection of resources and appropriate for the complete education of all students, without regard to personal opinion or prejudice-;

The Superintendent will establish procedures for the purchase and distribution of all necessary textbooks, supplementary course books, E-textbooks and course software, and other related instructional materials approved by the Board, ~~including digital materials from the adopted list free of cost to students.~~

Removal of Text and Supplementary Materials

~~Text materials s~~ Selection committees may recommend ~~to that~~ the Superintendent bring to the Board that certain previously adopted-approved textbooks, ~~supplementary course books, E-textbooks and course software~~ to be deleted from the Board-approved list. ~~Textbooks, supplementary course books, E-textbooks and course software will not~~ Board-approved textbooks may not be deleted without the approval of the Board.

Disposal of Learning Materials

The Board authorizes the Superintendent to establish regulations for the disposal of surplus or outdated learning materials when it has been determined that the cost of selling such materials equals or exceeds the estimated market value of the learning materials.