



PURCHASING DEPARTMENT

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EXECUTIVE SUMMARY, REQUEST FOR PROPOSALS NO. 14-70-19

DATE: January 31, 2014

TO: Kevin Startt
Director of Purchasing

FROM: Mark Neihart
Purchasing Manager

Subject: Executive Summary - Request for Proposal No. 14-70-19
Datacenter Co-location Services

Dept: Technical Services
Proposal Due Date: January 28, 2014
No. of "No-Bids": 3

Date Issued: January 14, 2014
No. of RFP Written Notifications Sent: 6
No. of Proposals Received: 1

BACKGROUND

The Tucson Unified School District (TUSD) issued a competitive Request for Proposals (RFP) with the intention of contracting with a private entity for a Tier III datacenter as defined by the Uptime Institute. The RFP was publicly posted on the TUSD Purchasing Department website for 14 calendar days and written notice was sent to six (6) potential vendors. The datacenter ("Facility") sought by the District was to have the following attributes:

I. The database center ("Facility") will be located within 15 miles of 1010 East 10th Street, Tucson, Arizona, to co-locate the District's enterprise server and network storage environment assets.

II. The Facility shall meet or exceed all current requirements and any updates thereto for a Tier III datacenter as defined by the Uptime Institute.

III. The Facility must have adequate and available staffing and equipment to ship and receive large orders of equipment on behalf of the District.

IV. The Facility must operate on a 24-hour, 365-day year basis.

V. The Facility shall have temporary offices, workspace, and meeting rooms for District staff as needed by the District.

VI. The Contractor shall provide, at the District's discretion, an option to purchase or lease servers, network equipment and internet connectivity from multiple vendors and the ability to aggregate connections into a single service (BGP Peering).

VII. The Facility shall provide to the District, on a 24-hour, 365-day basis, on-call engineering/incident services.

VIII. The Facility shall provide the District ample space for 4 contiguous racks, and shall supply said racks with lockable/secure hardware. Additionally, the Facility shall have ample space for the District to add four (4) additional racks are needed.

IX. The Facility shall provide a minimum of multiple 10 Gbps connections from Zayo to support the District WAN.

X. Authorized District staff shall have access to the Facility on a 24-hour, 365-day year basis to provide any hands-on support as needed for District assets.

EVALUATION

A committee was formed to evaluate the single proposal in accordance with the evaluation criteria set forth in the original RFP. The committee was comprised of the following members:

Damon Jackson, TUSD Chief Information Officer, Committee Chairperson (1)

Doug Baker, TUSD Technical Oversight Committee Member (2)

Andrew Scott Gardner, TUSD Technical Oversight Committee Member (3)

John Bratcher, TUSD LAN Support Manager (4)

Todd Allen, TUSD Systems Integration Specialist (5)

Rabih Hamadeh, Acting Director – IT Infrastructure (6)

On January 29, 2014, the evaluation committee met with Mark Neihart, Purchasing Manager, and discussed the role of the committee and the evaluation process. Each committee member received and signed copies of the Conflict of Interest and Confidentiality Statement For Procurement Evaluations. The District's procedures for evaluation of proposals by a committee, a copy of the RFP document, and copies of the single proposal were provided to the committee members.

AWARD RECOMMENDATION:

The evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1041 (Competitive Sealed Proposals), and it is hereby determined, in accordance with Code Section R7-2-1032, that the pricing submitted in the single offer to the District is fair and reasonable and that prospective bidders had reasonable opportunity to respond to this solicitation.

A contract award is recommended to the following firm:

INVOLTA, LLC

By: Mark Neihart, Purchasing Manager