



PURCHASING DEPARTMENT

P.O. Box 40400
1010 E. Tenth Street
Tucson, AZ 85717-0400
Phone (520) 225-6092
Fax: (520) 225-6019

DATE: January 30, 2015

TO: Kevin Startt
Director of Purchasing

FROM: Mark Neihart
Purchasing Manager

Subject: Executive Summary Assessment and Evaluation Of Learning Support Coordinators with Tucson Unified School District

Department: Assessment and Program Evaluation

Date RFQ Issued: January 20, 2015
Quotations Due By: January 23, 2015

Scope of Evaluation: Learning Supports Coordinators (LSC's) perform multiple duties at schools including: testing coordinator, MTSS team member, ALE recruiter, Positive Behavioral Interventions and Supports (PBIS) and restorative practices facilitator. They are tasked to plan with the school's leadership team about student's longer term academic needs while simultaneously being responsive to student's immediate behavioral needs. Additionally, they are to support the assessment process at the school which is especially time-intensive during the testing windows. Data collected on Learning Supports Coordinators for this evaluation will be analyzed to answer the following:

- How do the activities of LSC's vary from school to school?
- Are LSC's deployed in schools servicing students with the greatest need
- Are the levels of experience or variation in professional credentials related to how they spend their time?
- What do LSC's do to enhance teacher effectiveness?
- How do the roles of support personnel from the newly restructured ethnic student support departments intersect with those of the LSC's?

In accordance with Purchasing Procedure DJ-E2 governing the selection of consulting services with a value less than \$100,000 (see attached) Assessment and Program Evaluation solicited responses from three potential providers of this service. The District received two responses, one of which fully met the scope of work requirements of the District. Assessment and Program Evaluation has recommended award of this work to the District management Council (see attached response). After review of the documentation surrounding this consultant selection process, I confirm that the selection process was conducted in accordance with the required District procedure.

Attachments