

The logo for TUUSD, consisting of the letters 'TUUSD' in a bold, italicized, sans-serif font. The letters are white and set against a dark blue background. The 'T' and 'U' are connected, as are the 'S' and 'D'.

TUUSD

Office of Project Management

ERP PROJECT UPDATE

JANUARY

Overview

- Status Summary
 - Completed (*December tasks, trainings, work*)
 - In Process (*January tasks, trainings, work*)
 - Preparing (*February tasks, trainings, work*)
- Updates
- Critical Path Review

Overview



Completed - December

Setup

- Leave Plan Definitions
- Deduction Strategies Identified
- Employee Templates

Training

- Managing Employees (2 of 2)

In Process - January

Setup

- Deductions being assigned to employees
- Finalizing chart of account revisions/editions

Training

- Maintaining Position Control
- HR Setup

Preparing - February

Setup

- HR Configuration
- Begin building position inventory
- Purchasing & Payables Configuration
- Requisition Approval Routing

Training

- Managing Employees (3 of 3)
- Using HR
- Purchasing & Payables Training
- Managing the iVisions Module



Ongoing

- Weekly Project Team Meetings
 - Review project status, assigned tasks, due dates
 - Discuss project issues and concerns
- Steering Committee Meetings
 - Review project status
 - Provide guidance and direction
 - Review and/or make project decisions
- Monthly Governing Board Reports

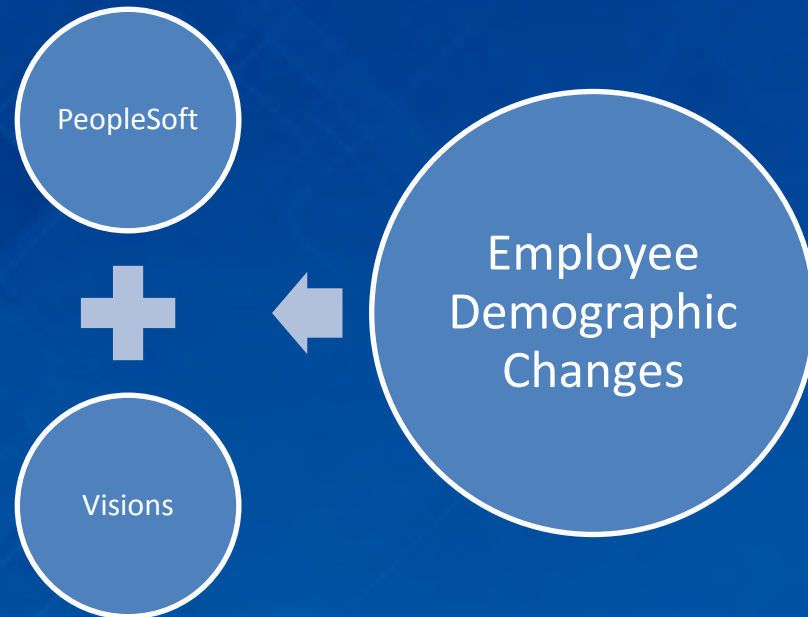
RFP Updates

- Barcode
 - Vendor responses are in and being reviewed by committee.
- Time and Attendance Management
 - Vendor responses currently being compiled. Review should begin next week.



Dual Entry Update

- Payroll and HR
 - Employee Demographics
 - Backlog of changes from data pull in November will be completed by 2/28/15



Tyler Technology Updates

- Purchasing Deliverable
 - Punch-out functionality for Office Depot
- Finance Deliverable
 - General Ledger Interface to Pima County Treasurer
- Payroll/Finance Deliverable
 - Functionality to manage leased employees



Leased Employees

Legislation passed in 2011 under Senate Bill 1609:

- Beginning July 1, 2012, requires employers to pay an Alternate Contribution Rate (ACR) for members who return to work in any capacity and in a position ordinarily filled by an employee of the employer.
- Requires employers to pay the ACR on behalf of any retiree that it employs regardless of 20/20 status, direct/leasing/contracting arrangement, or whether the retiree satisfied the 12-month break in service without working in a leased or contract arrangement.

Leased Employees

What this means for TUSD:

- Required to pay ACR directly to ASRS for all Leased Employees (9.57% Currently, 9.36% for 15/16)
 - Need to capture and track their time to calculate ACR owed
 - Need to reconcile ACR costs/Purchase Order/Invoice
- We've asked Tyler Technologies to assist us with some strategies to manage this task within their system.

Critical Path Review

TUSD's 2014-15 ERP Implementation Plan

December 2015
Project Completion

November 2015
Go Live: Fixed Assets-Reconciliation

October 2015
Training, Configuration, Data Import, Acceptance Testing: Fixed Assets

August 2015
Go Live: General Ledger - Account balances posted/First Bank reconciliation

July 2015
Training: Advanced Payroll
Go Live: Accounts Payable - First AP Voucher
Warehouse-Shipping/GL Posting Begins

June 2015
Acceptance Testing: Purchasing & Payables, Benefits, Warehouse & Barcode
Go Live: Payroll - Process First Payroll

May 2015
Go Live: Accounts Payable

April 2015
Go Live: Accounts Receivable

February 2015

Training : Accounts Receivable, Purchasing & Payables, iVisions Workflow, Benefits Enrollment
Configuration: Accounts Receivable, Purchasing & Payables, iVisions Workflow, Benefits Enrollment
Data Import: Vendor

January 2015

Training: Position Control/HR
Configuration: Position Control

December 2014

Training: Payroll Deductions & Leave Plans, Managing Employees
Configuration: Payroll Deductions & Leave Plans, Payroll Positions & Pay 1

Legend

● Phase check-out complete. ● We are experiencing a technical issue. ● Houston, we have a problem. please stand by

TUSD