

TUCSON UNIFIED SCHOOL DISTRICT

PURCHASING DEPARTMENT

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MEMORANDUM

DATE: 01/09/2017

TO: Kevin Startt
Director of Purchasing

FROM: Kevin Oster
Procurement Agent

Subject: Executive Summary – Invitation For Bid No. 17-43-C18
Sabino High School Roof Replacement

Dept: Architecture & Engineering
Pre-Proposal Date: December 15, 2016
Proposal Due Date: December 22, 2016

Date Issued: December 7, 2016
No. of Individuals Attending: 16
No. of Proposals Received: 5

BACKGROUND

It is the intention of the Tucson Unified School District to re-roof Sabino High School's existing roofs. Project is expected to be funded by the Arizona School Facility Board (SFB).

EVALUATION

IFB 17-43-C18 was posted to www.azpurchasing.org TUSD's official bid board. Notice was sent to Four-hundred eleven (411) vendors, TUSD received five (5) bids and one-hundred five (105) "NO BIDS".

R7-2-1031 – Bid evaluation and award. The contract or contracts shall be awarded to the lowest responsible and responsive bidder or bidders whose bid or bids conform in all material respects to the requirements set forth in the invitation for bids.

The submitted bid documents were forwarded to the contract liaison and TUSD's contract architectural firm, Herzog and Associates. Both agreed that the submitted pricing per categories were considered fair and reasonable. After careful review of these bids the following bids are being considered responsive and responsible; Gryphon Companies, Inc., Roofing Southwest, Sun Valley Builders, LLC, and United Builders, LLC. JBS Roofing is not being considered due to not providing a system as specified within the Architect's Plans and Specifications and is therefore determined "non-responsive".

An abstract was created based on all bids that were submitted for both bid packages. Based on JBS Roofing being considered "non-responsive" due to not providing a bid based on the specifications provided within the IFB, it has been determined that Roofing Southwest's bid pricing was lowest for both bid packages of this IFB. It has been

determined that under A.A.C. R7-2-1031, subsection C that this vendor is the single lowest responsible and responsive bidder for all materials or services under both bid packages of this IFB.

This project is expected to be funded by the Arizona School Facility Board as bid package 1 for \$ 1,042,524.00 and bid package 2 for \$1,418,642.00. Both package combined totals is expected to be \$2,461,166.00.

AWARD RECOMMENDATION:

Contract award is recommended to the following firm for the indicated service:

Roofing Southwest

I attest that the evaluation process was conducted in accordance with Arizona Administrative Code R7-2-1031 (Bid evaluation and award) and all applicable Tucson Unified School District rules and regulations.

Concurrence:

Kevin Startt

1-9-2017

Kevin Startt, Purchasing Director

Date